

Tickton & Routh Parish Council

PLANNING COMMITTEE TERMS OF REFERENCE

Name of Committee:	Planning Committee
Membership:	Four Councillors and the Parish Clerk. Council may appoint named substitutes.
Appointed Members:	Cllrs Lenton, Oliver, Riley & N Walker Chair to be assigned by the Committee following the Annual Meeting.
Quorum:	Three Councillors
Need:	To meet the Planning Authority consultation timetable To ensure no risk of breach of the Local Government Act 1972, Schedule 12, paragraph 39 (1)
Conditions:	<p>Membership of the Committee to be decided upon at its creation and the membership of the committee to be re-appointed at the Annual Council Meeting.</p> <p>Planning applications to be considered by the Parish Council unless this does not meet the Planning Authority consultation timescale. In this situation the Parish Council delegate the function to the Planning Committee.</p> <p>The Planning Committee is granted the power to resolve decisions via email.</p> <p>On the recommendation of the Planning Committee, the Clerk can convene a Parish Council meeting within the requirements of the Local Government Act 1972, schedule 12, para 10 and the Public Bodies (Admission to Meetings) Act, para 1, in order to resolve contentious planning applications.</p> <p>Meetings may exclude the press and public.</p> <p>Decisions resolved by the Planning Committee and submitted to the Planning Authority to be presented to the next meeting of the Parish Council</p> <p>The Committee may co-opt other Members of the Council if deemed necessary by the Committee</p>

	The Committee is empowered to invite specialist professional Officers or advisors to attend meetings to provide guidance as to matters under discussion.
Restrictions:	<p>Only Members of the Council may be members of the Committee</p> <p>Planning applications may be dealt with by the Parish Council to meet the needs of the Planning Authority timetable.</p> <p>Only members of the Committee may speak at committee meetings other than by resolution of the committee or if specifically summoned.</p> <p>The Parish Council's Code of Conduct and attendant regulations apply to this committee</p> <p>The committee will resolve decisions</p>

Responsibilities	Powers	Legal authority
To consider planning applications relating to, affecting or impacting on, the parish of Tickton & Routh in order to meet the Planning Authority consultation timetable	Committee to have power to resolve decisions	Local Government Act 1972, section 101

Date/Minute No. document adopted	23 July 2018 – 102/18
Last review	13 May 2019 – Annual Meeting following Election.
To be reviewed	2022-23, or on change of legislation.

