

Tickton & Routh

Parish Council

DRAFT Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in the Tickton Village Hall, on Monday 18 September 2017

Present: Councillor Sinkler (in the Chair)
Councillors: Caley; Greenwood; Lenton; Morris; Oliver; N Walker; T Walker; Webster & Wells
Ward Councillor Pollard (*Agenda items 1-4, and 6; Minute Ref. 129/17-131/17, 133/17*)
PCSO L LeGrove (*Agenda items 1-5, 6 and 9; Minute Ref. 129/17-133/17, 136/17*)

Apologies: Councillor Riley

Absent: No-one

Public: No members of the public attended

Minute Taker Mrs M Middleton – Clerk

129/17	Part I - PUBLIC FORUM – No members of the public in attendance.
130/17	DECLARATION OF INTEREST Cllrs Caley, Lenton, Sinkler and Wells as representatives of All Saints Church declared a non-pecuniary interest in agenda item 15 (Minute 142/17 refers). Cllrs Morris and Oliver as representative of the Village Hall Management Committee declared a non-pecuniary interest in agenda item 17.3 (Minute 144/17 refers).
131/17	MINUTES Resolved: The minutes of the meeting of the 17 July 2017 are signed as a true and correct record.
132/17	CLERKS REPORT The monthly update and activity report was circulated for information. The following was noted; a) Noticeboard Advertisements (<i>Minute Ref. 119/17</i>) RESOLVED: Noticeboards to display information relating to Tickton & Routh Parish Council only. b) Weel Road Graffiti - Environment Agency (EA) (<i>Minute Ref. 123/17</i>) RESOLVED: Clerk to request permission to remove the graffiti and invoice the EA. Correspondence The following correspondence was noted at the meeting; a) ERNLLCA July 2017 Newsletter b) ERSAB Newsletter - July 2017 c) Waterways Partnership Conference, 27 Sept 2017, Holiday Inn, Hull d) Playing Pitch Strategy - Your Opportunity To Be Involved e) ERYC Tickton Footpath 3 Diversion & Definitive Map & Statement Modification Order 2017 f) Tickton Diary g) ERVAS - Charges for Payroll/Pension Services - As from 1st October 2017 the cost of processing each payslip will increase from the current cost of £5 to £5.50 and the cost of processing of payroll and pensions will increase from £6 to £6.50. h) Code of Conduct Training RESOLVED: Clerk to book Cllr N Walker onto Code of Conduct Training i) East Riding of Yorkshire Rural Strategy: Annual Review 2017/18 – Cllr D Morris advised that the Local Access Forum supports rural business, farming, leisure/tourism and are active in preserving rights of way etc. A representative from the Parish Council may wish to attend future Forum Meetings; further information is available from David Farnsworth, ERYC Rural Strategy Team. Handyman's Report I Brice has undertaken many minor repairs following the Annual Play Park Inspection. The Cone Climber has been greased which has rectified the judder. The Bus Shelter roof has been sealed and the side panel

	repaired, wood will be fitted to the roof. The dog bag dispensers have been installed.
133/17	<p>ITEMS FOR DISCUSSION WITH WARD COUNCILLOR – Ward Cllr Pollard attended the meeting and the following was discussed;</p> <p>a) Weel Road – the Parish Council request that the reflective bollards recently cut down by ERYC grass cutting team be replaced to prevent an accident from vehicles coming off the road.</p> <p>b) Meaux Lane Drain (<i>Minute 049/17 refers</i>) – the Parish Council request that the outstanding repairs to the end of Meaux Lane be undertaken by ERYC to ensure that the large amount of standing water can run away during rain fall.</p> <p>c) Scott’s Garth – Overhanging Cherry Trees – a resident has reported concerns relating to trees on ERYC land which are overhanging their gardens, blocking light and have grown over roof. Cllrs recommend that at least 20ft be taken off the trees and that hollow pavements be checked for root damage.</p> <p>RESOLVED: Clerk to request that Ward Cllr Pollard contact relevant departments and update the PC</p>
134/17	PUBLIC CONSULTATION – None to report.
135/17	<p>ENFORCEMENT ISSUES</p> <p>Red and Green Cottages, Weel Road – This property remains undeveloped and concerns were raised from fly tipping on this land and effects on the visual amenity, the potential habitat for vermin and possible blockage of the adjacent dyke that has previously been cleared by the Parish Council.</p> <p>RESOLVED: Clerk to report fly tipping and concerns relating to vermin, potential blockage to adjacent dyke and request that ERYC look at options to compulsory purchase these properties.</p>
136/17	<p>COMMUNITY SAFETY</p> <p>PCSO LeGrove urged residents to lock all doors to property including garages, sheds, vehicles and to report all criminal activity to the Police via (non-emergency) 101/(emergency) 999. It was confirmed that PCSOs regularly drive through the Parish. The following statistics were reported for July, August and September;</p> <p>a) Burglary resulting in theft of bike on Churchfields – no suspect</p> <p>b) Minor assault – suspect identified – ongoing investigation</p> <p>c) Attempted break in at Post Office over 2 nights</p> <p>d) Criminal damaged at GL Cullington Field Play Park – no suspect</p> <p>e) Attempted break in to garage on Chestnut Mews – suspect disturbed</p> <p>f) Break in to side door of garage at Main Street – no suspect</p> <p>g) Handbag theft through window at Chestnut Mews – enquiries ongoing</p>
137/17	<p>PLANNING</p> <p>Planning Decisions</p> <p>17/01579/PLF - Cottage Bedrooms Unit 11 Fir Trees Ind. Est. Hull Bridge Rd - Change of use of storage compound to Class D1 for use as part of existing nursery at Fir Trees Nursery. Approved; 3 conditions.</p> <p>17/01824/PLF - 41 St Pauls Way Tickton - Erection of single storey extension to rear, following demolition of existing conservatory. Approved; 2 conditions.</p> <p>17/01268/PLF - 82 Churchfields Tickton - Erection of first floor extension to side and construction of balcony to rear – Approved; 3 conditions.</p> <p>17/02072/PLF - 1 Park View Routh - Erection of single storey extension to rear following demolition of existing and construction of detached garage to side – Approved; 4 conditions.</p> <p>17/01906/PLF - The Old Post Hse, 70 Main St. Tickton - Erection of single storey extension to side for use as a funeral business following demolition of existing outbuildings (AMENDED PLANS) – Approved;7 conditions.</p> <p>Planning Applications</p> <p>17/02446/PLF - Mrs Niki Wells - 234 Hull Bridge Road - Erection of extension, construction of dormer windows in roof at front and sides and installation of roof lights to sides - PC decision deadline – 25.9.17</p> <p>RESOLVED: No objection, but conditions should be included for suitable water attenuation plans to mitigate the impact of surface water run-off</p>
138/17	<p>GL CULLINGTON FIELD</p> <p>a) Vandalism 12.8.17 – Damage evident to ‘Supernova’ and fencing; reported via 101 (crime ref. 16/30424/17), insurance company has been informed and replacement parts ordered.</p> <p>RESOLVED: Clerk to establish support needed to undertake this repair and to liaise with Councillors.</p> <p>b) Tennis Court/Fencing Refurbishment – The project is progressing as planned.</p>
139/17	GRANTS

	<p>LEADER – EU funding - Following attendance at a recent funding meeting the Clerk advised that the Parish Council are eligible to apply for up to;</p> <p>80% - non-profit making projects that have a benefit in terms of value added to the wider rural community.</p> <p>100% - for projects that have a benefit in terms of value added to the wider rural community where there is no income, such as playgrounds. EU funding is available until 2019.</p> <p>RESOLVED: Clerk to enquire to the LEADER fund regarding suitability of grant support to develop GL Cullington Field in areas such as; adult play/exercise equipment, security camera, MUGA flood lighting, additional MUGA fencing, re-seed football pitch, bicycle rack/shelter, resurfacing of car park, landscaping, security fencing/gate for the front parameter and replacement climbing frame at Weel.</p>
140/17	<p>PLAYGROUND INSPECTIONS</p> <p>Annual Inspection quotes were received. Following the request from I Brice for routine play park inspection refresher training, quotes were obtained and received for consideration by the Parish Council to facilitating a training session and to offer this to other Parish Councils. Although not mandatory for insurance purposes, it is recommended that this training is provided every 3 years.</p> <p>RESOLVED: Unanimously agreed that the Clerk instruct the Play Inspection Company to undertake the Annual Inspection and to investigate the viability of facilitating one-day routine play park training with the same company.</p>
141/17	<p>ROUTH WIND FARM REPRESENTATIVE VACANCY</p> <p>The applications received were considered by the Parish Council.</p> <p>RESOLVED: Candidate appointed.</p>
142/17	<p>COMMUNITY FUND APPLICATION – All Saints Church, Routh</p> <p>Cllr Morris proposed that £2000 be awarded to All Saints Church, Routh towards the costs of renewal of guttering and fascia. This was seconded by Cllr Oliver and unanimously approved.</p> <p>RESOLVED: Clerk to arrange payment of £2000 from the Community Grant budget</p>
143/17	<p>MOTIONS PROPOSED BY COUNCILLORS</p> <p>a) Motion proposed by Cllr Oliver that ‘the PC consider precepting for and employing a grass cutting contractor to keep the main public footpaths around the fields in good order’.</p> <p>RESOLVED: This motion is not approved.</p> <p>b) Motion proposed by Cllr Oliver that ‘the PC request that ERYC undertake severe vegetation cut back to the lay-by to the east of Tickton Grange to discourage the anti-social behaviour which carries on there’. Seconded by Cllr Greenwood.</p> <p>RESOLVED: This motion is unanimously approved. Clerk to contact ERYC.</p> <p>c) Motion proposed by Cllr Oliver that ‘the PC consider planting additional daffodils around the village. In particular, the grass verge at Hull Bridge where previous plantings suffered from ERYC works’. Seconded by Cllr T Walker. Proposal amended by Cllr Lenton to include planting additional daffodils throughout the Parish. Seconded by Cllr Greenwood.</p> <p>RESOLVED: This motion is unanimously approved. Clerk to arrange the planting of daffodils in the Parish.</p> <p>d) Motion proposed by Cllr N Walker that ‘supporting papers be circulated for consideration at least 48 hours prior to meeting’. Seconded by Cllr Greenwood.</p> <p>RESOLVED: This motion is approved by a majority.</p>
144/17	<p>FINANCES</p> <p>The external Audit Report has been returned from PKF Littlejohn and Notice of Conclusion displayed to the public. The monthly Financial Statement was received and approved.</p> <p>Payments - The following payments were presented for approval at the meeting;</p> <ol style="list-style-type: none"> East Riding Group Ltd – Grass Cutting - £212.24 + VAT Mr J Knight – Defibrillator Hosting Expenses - £50.00 Mr I Brice – Noticeboard Refurbishment - £23.35 + VAT The RBL Poppy Appeal – Wreath x 3 - £64.50 PKF Littlejohn – External Audit Fee - £200.00 + VAT MKM BS (Beverley) Ltd – Materials - £106.50 + VAT Tickton Village Hall – Room Hire - £20.00 JRB Enterprise Ltd – Dog Bag Dispensers/Bags - £228.50 + VAT KOMPAN Ltd - parts for vandalised play equipment - £327.32 + VAT ERVAS - Payroll Processing - £25.00

	11. Salaries (July & August) and HMRC PAYE - £2253.75 RESOLVED: The above payments were approved.
145/17	There being no further business the meeting closed at 9.30 pm. The next ordinary meeting of the Parish Council is scheduled for 16 October 2017 at 7.30pm

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Chair: Tickton and Routh Parish Council Date