

# Tickton & Routh Parish Council

Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in the Tickton Village Hall, on Monday 15 April 2019

**Present:** Councillor: Sinkler (in the Chair)  
 Councillors: Caley; Greenwood; Oliver; Riley; Webster & Wells  
 PC Erica Williamson (*Agenda item 1-3 & 6; Minute Ref. 049/050 & 055/19*)

**Apologies:** Councillors: Morris; N Walker & T Walker  
 Ward Councillor Pollard

**Absent:** Councillor Lenton

**Public:** No members of the public were in attendance

**Minute Taker** Mrs M Middleton – Clerk

049/19	<p><b>DECLARATION OF INTEREST</b>          Cllrs Caley &amp; Sinkler as representative of All Saints Church, Routh declared a non-pecuniary interest in agenda item 12.2 (<i>Minute Ref. 061/19 refers</i>)</p>
050/19	<p><b>MINUTES</b>  <b>Resolved: The minutes of the meeting of the 18 March 2019 are approved as a true and correct record.</b></p>
051/19	<p><b>CLERKS REPORT</b>          The monthly update report was received and the following was discussed;</p> <p><b>032/19 Annual Play Park Inspection</b>          The Clerk presented a summary of repairs outlined in the Report, all of which are low/very low risk. It was reported that on 12 April 2019 the Gyrospiral spring broke and this equipment has been placed in the storage container until repaired.  <b>Resolved: Handyman to continue to monitor and/or undertake repairs identified in the Annual Play Inspection. It was agreed that the Clerk order play park for Cullington Field and a new seat and parts for the Gyrospiral. Clerk to contact the company that installed the junior swings at the Recreation Ground to establish if the surface can be repaired under guarantee. Cllrs Caley &amp; Sinkler to reinstate surrounding surfaces to level to remove the trip points at both entrances to the double MUGA.</b></p> <p><b>043/19 Community Led Housing</b>          The Community Led Housing (CLH) questionnaire has been delivered to all properties within the Parish. To date over 75 have been completed and returned. These have been entered onto Survey Monkey in order for Peter Hirschfeld to analyse in time for the presentation at the Annual Parish Meeting. The Working Group met on 8 April 2019 and Mr Hirschfeld provided an overview of next steps, including writing a report to include Vision, Values, Mission Statement, Objectives and an Action Plan once results are known. A visit to other CLH projects was recommended. Cllr Wells encouraged the PC to be mindful of the size of CLH properties, should the project develop to Stage 2.</p> <p><b>122/18: Noise following ERYC works to A1035 Hull Bridge</b>          A letter from the resident was received, requesting information that may have been received relating to the construction of the chamber beneath the bridge from ERYC. To date, the PC has not received this information. Cllr Wells suggested contacting Hull University with regard to the sound from the bridge as a potential research opportunity.  <b>Resolved: Clerk to reply to the letter received from the resident and, Clerk to contact Hull University.</b></p>
052/19	<p><b>CORRESPONDENCE</b>          The following correspondence was noted at the meeting;</p> <ul style="list-style-type: none"> <li>• <b>ERNLLCA:</b> March Newsletter.              Membership Fees 2019/20.              District Committee meeting 10.4.19.              Policy E-Briefing PC6-19 – Audit Code of Practice.</li> </ul>

	<p>2018/19 External Auditor Update PKF Littlejohn LLP.</p> <ul style="list-style-type: none"> <li>• <b>Tickton WI:</b> Flowers borders have been placed at the Methodist Chapel/Carr Lane bench.</li> <li>• <b>Defibrillator Group AGM:</b> Cllr Greenwood and Clerk attended.</li> <li>• <b>Scarecrow Hunt:</b> use of Cullington Field Car Park for visitor parking on the 18/19 May (10am to 4pm). <b>Resolved: Approved.</b></li> <li>• <b>Member of the Public:</b> Overhanging tree Recreation Ground Play Area/Tickton Churchyard. <b>Resolved: In the short term, the PC is unable to cut the tree at this time of year. The PC will review at a later date if this remains a problem.</b></li> <li>• <b>Resident</b> – Report of anti-social behaviour; eggs thrown at property. This has been reported this onto the T &amp; W NWG.</li> <li>• <b>Merchant Navy Day</b> – 3 September 2019 <b>Resolved: To be advertised in the Tickton Diary</b></li> <li>• <b>Netball Clinics</b> – request to use one netball court for coaching sessions (tbc) <b>Resolved: Item deferred pending receipt of documents</b></li> <li>• <b>Forces War Records: Commemorate the fallen</b> - ‘TOMMY’ silhouettes</li> </ul>
053/19	<p><b>HANDYMAN’S REPORT</b> <b>Resolved: Handyman to refurbish the noticeboards at Routh and Tickton village and repair boundary fence (formerly the field gate) Cullington Field. It was agreed that the logs, following the removal of trees, be left on Cullington Field.</b></p>
054/19	<p><b>ITEMS FOR DISCUSSION WITH WARD COUNCILLOR</b> – No Ward Cllr was present.</p>
055/19	<p><b>COMMUNITY SAFETY</b> PC Williamson reported that crime reports relating to recent thefts and burglaries in Tickton have been dealt with and finalised. Residents are reminded to lock their property and not to leave valuables in vehicles and handbags in view behind windows etc.</p> <p>A notification service ‘My Community Alert’ has been introduced by the Police as a crime prevention measure that enables residents, businesses and community groups to find out about what is happening in their local area. Further information is available at <a href="https://www.humberside.police.uk/campaign/my-community-alert">https://www.humberside.police.uk/campaign/my-community-alert</a>. PC Williamson was invited to attend the Annual Parish Meeting on the 20<sup>th</sup> May 2019 and to host an Awareness Event in the Parish in the future.</p> <p>To report crime please contact Humberside Police on 101 (non-emergency) and 999 (emergencies only). To pass on information that may be of interest, but not to report crime, residents can email: <a href="mailto:ticktonandweelnwg@gmail.com">ticktonandweelnwg@gmail.com</a></p>
056/19	<p><b>PUBLIC CONSULTATION</b> <b>ER and Hull Joint Minerals Local Plan Main Modifications Consultation</b> - 11 March until 23 April 2019 <b>Resolved: No comment.</b></p>
057/19	<p><b>PLANNING</b> <b>Planning Decisions/Applications</b> – None received.</p>
058/19	<p><b>ENFORCEMENT</b> <b>Primary School Bike Shelter</b> Some residents have reported concerns relating to the colour of the shelter within the Conservation Area. <b>Resolved: Clerk to contact the school to establish if the shelter can be repainted in a calmer colour; green or grey.</b></p> <p><b>Fernleigh, 216 Hull Bridge Road</b> Residents have reported concerns relating to the building work. ERYC Planning Department confirmed that there is no requirement to complete work in a set timescale, only to commence works as per conditions set at the time the planning was approved.</p>
059/19	<p><b>STANDING ORDERS</b> <b>RESOLVED: The PC approved the Standing Orders. An item to be added to the May Agenda to approve delegated power for the Clerk to liaise directly with the Chair and in their absence the Vice-Chair on urgent matters that need to be dealt with before the next Ordinary meeting.</b></p>

060/19	<p><b>ELECTIONS: STATEMENT OF NOMINATIONS AND VACANCIES</b></p> <p>The Statement of Uncontested Election Notice was received from ERYC as follows;</p> <p><b>Routh (2)</b> CALEY Thomas Stephen; SINKLER Howard</p> <p><b>Tickton (9)</b> LENTON Richard Brook, OLIVER Catherine, RILEY David, WALKER Nikki, WALKER Tony and WELLS Frank.</p> <p>This has resulted in 3 vacancies in the Tickton Parish that can be advertised for Co-option. The Co-option process following elections was received from ERNLLCA.</p> <p>Cllrs Greenwood, Morris and Webster will remain in office until 7<sup>th</sup> May 2019.</p> <p><b>RESOLVED: Tickton Parish vacancies to be advertised from 3<sup>rd</sup> May 2019 and the Co-option process to be agreed at the meeting on 13<sup>th</sup> May.</b></p>
061/19	<p><b>FINANCES</b></p> <p><b>2018/19 Year End Statements, Accounts, Annual Report and Bank Statements</b></p> <p><b>Resolved: The above documents were accepted and approved in preparation for the internal audit.</b></p> <p><b>2019/20 Base Budget</b></p> <p>Cllr Webster proposed that the annual grant paid to All Saints Church Routh and the Tickton Church be increased from £500 to £750. This was seconded by Cllr Greenwood and voted approved by a show of hands. Cllr Wells abstained from voting.</p> <p>Cllr Oliver presented an amended proposal to that agreed above, to increase the grant to both Churches from £500 to £750; the additional £500 to be taken from the Community Grant. The Community Grant would reduce from £2000 to £1500. This was seconded by Cllr Greenwood and voted approved by a show of hands. Cllr Wells abstained from voting.</p> <p>And, Cllr Oliver proposed that the grant paid to the Village Hall CCTV Maintenance be increased from £1000 to £1250; the additional £250 to be taken from the Community Grant. The Community Grant would then reduce from £1500 to £1250. This was seconded by Cllr Greenwood and voted approved by a show of hands.</p> <p><b>Resolved: The base budget 2019/20 was approved with the following amendment; Grant payments to All Saints Church - £750, Tickton Church - £750, Tickton Village Hall CCTV Maintenance - £1250 and to reduce the Community Fund budget to £1250.</b></p> <p><b>Payments</b> - The following payments were presented for approval at the meeting;</p> <ol style="list-style-type: none"> <li>1. Tickton Village Hall – Room Hire - £10.00</li> <li>2. ERNLLCA/NALC: Membership Fees - £628.06</li> <li>3. East Riding Group Ltd – Grounds Maintenance - £372.96 + VAT</li> <li>4. Salaries</li> </ol> <p><b>Income Received:</b></p> <ol style="list-style-type: none"> <li>1. Nat West - Bank Interest – £1.53</li> <li>2. ERYC – Final Grant Payments – Bus Shelter/GL Cullington Field - £7239.50</li> </ol> <p><b>Resolved: The above payments and income were approved.</b></p>
<b>PART II - PRIVATE SESSION - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>	
062/19	<p><b>PENSION</b></p> <p>The pension notification received from ERVAS was noted.</p>
063/19	<p>There being no further business the meeting closed at 9.30 pm. The next Ordinary Meeting of the Parish Council will be held on <b>Monday 13 May 2019 at 7.30pm</b>. The Annual Parish Meeting will be held on Monday 20 May 2019 at 7:15pm.</p>

**Approved by T&RPC, Signed by Cllr Sinkler (Chairman)**  
**13 May 2019**