

Tickton & Routh Parish Council

Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in the Tickton Village Hall, on Monday 17 June 2019

Present: Councillor: Sinkler (in the Chair)
 Councillors: Caley; Fogarty; Mathison; Oliver; Riley; N Walker; T Walker & Wells
 Ward Councillors: Gateshill & Greenwood (Agenda item 1-3, 6 & 7; Minute Ref 099-101,105 & 106/19); PC Mike Batch (Agenda item 1-3, & 7; Minute Ref 099-101 & 106/19)

Apologies: Councillors: Hadley & Lenton. Inspector Hinch

Absent: None recorded

Public: Three members of the public were in attendance (Agenda item 1-3,6 & 7; Minute Ref 099-101,105 & 106/19)

Minute Taker Mrs M Middleton – Clerk

099/19	<u>New Councillors</u> The Chairman welcomed Cllrs Fogarty and Mathison.
100/19	<u>MINUTES</u> RESOLVED: The minutes of the meeting of the 13 May 2019 and 20 May 2019 are approved as a true and correct record.
101/19	<u>DECLARATION OF INTEREST</u> Cllr Oliver declared a non-pecuniary interest in agenda item 9.2 (<i>Minute Ref. 108/19 refers</i>). The Clerk received the Declaration of Interest forms from Cllrs Fogarty, Hadley & Mathison.
102/19	<u>CLERKS REPORT</u> The monthly update report was received and the following was discussed; 043/19: Community Led Housing Resolved: Approval was given for HWRCC to write the Consultation Report at a cost of £300 from the CLH budget. The Working Group to complete the Mission Statement for inclusion in the Report, attend the CLH Workshop on the 3rd July 2019 and take part in the video in the Autumn. 024/19: Grant Funding Committee The Routh Wind Farm Administrator has verbally confirmed that the Grant has been awarded. Resolved: To defer until the Grant Award letter is received. 070/19: Council Signatories on all Bank Accounts 2019-20 The new Bank Mandate was presented and signed by Cllrs Riley, Sinkler & N Walker as signatories. 083/19: Pro Skills Football (Hull) The organisation submitted evidence of public liability insurance to £10m. Approval was given to Pro Skills Football (Hull) using GL Cullington Field 6-7:00pm on a Thursday evening commencing 20 June 2019. This approval to be reviewed after 3 months with a view to drafting an Agreement. Resolved: Approved, to be reviewed September 2019 with a view to entering into an Agreement.
103/19	<u>HANDYMAN'S REPORT</u> Undertaking planned maintenance within the Parish and repairs identified in Play Inspection Report.
104/19	<u>CORRESPONDENCE</u> The following correspondence was noted at the meeting; <ul style="list-style-type: none"> • ERNLLCA: ➤ Star Council Awards ➤ Annual General Meeting ➤ Member Council Development Programme 2019-2020 (Being A Good Cllr & Planning Day) The Clerk recommended that Members, especially new Cllrs undertake training opportunities.

	<p>Resolved: Clerk to arrange for the Planning Committee to received training from ERYC.</p> <ul style="list-style-type: none"> • Tickton Defibrillator Group <p>RESOLVED: Cllr T Walker to be the Council Representative on the Tickton Defibrillator Group that meet 2-3 times per year. The Clerk to work with and support the Group to investigate the installation of Defibrillator street signage.</p> <ul style="list-style-type: none"> • Routh & Tickton Church, Tickton Village Hall <p>Correspondence from the above was received confirming receipt of the grants and giving thanks.</p> <ul style="list-style-type: none"> • Tickton Pythons Under 13s <p>A request to use the Recreation Ground was received and was discussed at the Recreation Ground Trust meeting to follow the Parish Council meeting.</p> <ul style="list-style-type: none"> • Office of the Police & Crime Commissioner: 'E Bulletin' Issue 2 • Member of the Public: Minute Ref. 088/19 Planning Application 19/01421/PLF
105/19	<p><u>ITEMS FOR DISCUSSION WITH WARD COUNCILLOR</u></p> <p>Weel Road</p> <p>The Parish Council requested an update following a site visit with ERYC Highways last year to consider improving the condition of the carriageway and signage.</p> <p>Flood Risk: River Hull</p> <p>Concerns were raised in relation to flooding in the area. The Parish Council requested that plans are put in place to re-dredge the River Hull and neighbouring waterways in order to reduce this flood risk.</p> <p>RESOLVED: Clerk to report back to ward councillors on these issues, as requested by ward councillors.</p>
106/19	<p><u>COMMUNITY SAFETY</u></p> <p>PC Batch, Beverley Rural Beat Manager, advised that crime remains low in the area. There was activity within the river side commercial area resulting in burglaries, as well as minor theft offences.</p> <p>Cllr T Walker announced that he has been voted Vice Chair of the Police Partnership.</p> <p>To report crime please contact Humberside Police on 101 (non-emergency) and 999 (emergencies only). To pass on information that may be of interest, but not to report crime, residents can email: ticktonandweelnwg@gmail.com</p>
107/19	<p><u>PUBLIC CONSULTATION</u> – None received.</p>
108/19	<p><u>PLANNING</u></p> <p>Planning Decisions – None received.</p> <p>Planning Applications</p> <p>19/01473/PAD Heron Lakes, Main Road, Routh - Display of 6 non-illuminated post mounted directional signs, 2 non-illuminated post mounted entrance signs and erection of 2 non-illuminated flag poles.</p> <p>RESOLVED: The Parish Council strongly object due to being a major distraction to road traffic users, the effects on the visual amenity, far too many signs and does not respect the character of the countryside. If approved the Parish Council request that the following conditions be taken into consideration;</p> <ul style="list-style-type: none"> • Number of signs be reduced • Limit the size of the signs • Ensure the right turn only lane on the western carriageway is of sufficient length to cope with additional traffic • And, ensure that exiting the premises is left turn only (easterly) <p>19/01603/VAR - Land South Of The New Inn Main Street - Variation of Condition 6 (boundary treatment) and Condition 9 (approved plans) of planning permission 18/04150/VAR following approval 18/01243/PLF (Erection of 2 dwellings, 2 garages and creation of new vehicular access off Tickton Meadows)</p> <p>RESOLVED: No objections, but conditions should be applied to replace any of the 2-metre hedging approved, should the hedge fail.</p>
109/19	<p><u>ENFORCEMENT ISSUES</u></p> <ul style="list-style-type: none"> • Heron Lakes <p>It appears that the bistro has been brought into public use rather than private use by residents on site.</p> <p>RESOLVED: To contact ERYC to establish if there has been a change of use.</p> <ul style="list-style-type: none"> • Housing behind New Inn <p>It appears that the porch and door is not as approved in plans and is in the conservation area.</p>

	<p>RESOLVED: To request that ERYC ensure that the work completed including the porch and doors complies with the approved plans within the conservation area.</p> <ul style="list-style-type: none"> • Frith Farm, Grange Way, Beverley <p>An advertising board has been erected within the Parish boundary on the verge at Hull Bridge Road lay-by.</p> <p>RESOLVED: To contact ERYC Highways (Streetscene) in relation to the advertising sign within the Parish</p> <ul style="list-style-type: none"> • Red & Green Cottages <p>ERYC Planning provided the following update. The application is pending and awaiting suitable surface water drainage details. Once received and acceptable, the application will be time tabled for a planning committee.</p>
110/19	<p><u>COMMITTEES FOR THE COUNCIL YEAR 2019-20</u></p> <p>a) <u>Planning Committee</u> Cllrs Lenton, Oliver, Riley and N Walker were nominated by Cllr Sinkler and seconded by Cllr Caley. RESOLVED: Cllrs Lenton, Oliver, Riley and N Walker were elected to the Planning Committee.</p> <p>b) <u>Personnel Committee</u> Cllr Fogarty was nominated to the remaining vacancy by Cllr Sinkler and seconded by Cllr Caley. RESOLVED: Cllr Fogarty was elected to the Personnel Committee.</p> <p>c) <u>Finance & Grant Funding Committee</u> One vacancy remains.</p> <p>d) <u>Finance & Grant Funding Committee Terms of Reference</u> The terms of reference were reviewed and amended to reflect that ‘Members of the Parish Council may attend meetings and can be invited to discuss matters but will have no voting rights.’ RESOLVED: Clerk to update the Finance & Grant Funding Committee Terms of Reference.</p>
111/19	<p><u>MOTION</u> RESOLVED: It was agreed that this item be deferred to Part II of the meeting.</p>
112/19	<p><u>FINANCE A</u> Monthly Financial Statement The Clerk presented the Financial Statement to 31 May 2019.</p> <p>Payments</p> <ol style="list-style-type: none"> 1. Tickton Village Hall – Room Hire - £30 2. Information Commissioner – Data Protection Fee - £40.00 3. Proludic Ltd – Replacement Parts Gyrospiral - £400.16 +VAT 4. Came & Company – Annual Insurance - £1860.82 5. East Riding of Yorkshire Council – CLH Consultation Printing - £401.29 + VAT 6. East Riding Group Ltd – Grounds Maintenance - £372.96 + VAT 7. The Society of Local Council Clerks – Membership - £136.00 8. MKM Building Services Ltd – Play Bark - £208.62 + VAT 9. ERVAS – Payroll Processing - £33.00 10. Salaries & HMRC <p>Income Received</p> <ol style="list-style-type: none"> 1. Allotment Rent - £40.00 2. HMRC – VAT Refund - £4560.94 3. Nat West - Bank Interest – £1.64 <p>RESOLVED: The Financial Statement, Payments and Income were approved.</p>
PART II - PRIVATE SESSION - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	
113/19	<p><u>FINANCE B - Payments:</u> RESOLVED: Employee salaries and HMRC payments were approved.</p>
114/19	<p><u>MOTION</u> RESOLVED: Historical documents were noted as received and motion carried to archive.</p>
115/19	<p>There being no further business the meeting closed at 9.30 pm. The next Ordinary Meeting of the Parish Council will be held on Monday 15 July 2019 at 7.30pm.</p>

**Approved by T&RPC, Signed by Cllr Sinkler (Chairman)
15 July 2019**