

Tickton & Routh Parish Council

Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in the Tickton Village Hall, on Monday 21 October 2019

Present: Councillor: Sinkler (in the Chair)
Councillors: Caley; Fogarty; Hadley; Lenton; Mathison; Oliver; N Walker; T Walker & Wells

In Attendance: Ward Councillor Beaumont (Agenda item 1-4; Minute Ref. 151-153/19)

Apologies: Councillor Riley, Ward Cllrs Gateshill & Greenwood and Humberside Police

Absent: None recorded

Public: No members of the public were in attendance

Minute Taker Mrs M Middleton – Clerk

151/19	DECLARATION OF INTERESTS – None recorded.
152/19	<p>MINUTES</p> <p>Resolved: The minutes of the meeting of the 16 September 2019 were approved as a true and correct record.</p>
153/19	<p>WARD COUNCILLORS REPORT - Ward Cllr Beaumont reported on the following matters;</p> <ol style="list-style-type: none"> 1. Flood Risk: River Hull (Minute ref. 105/19) - Ward Cllr Gateshill is following up on the Flood Risk matter. 2. <u>18/03060/PLF</u> – Land North West of Red Cottage, 1 Weel Road (Minute ref. 161/19 1.) Residents have noticed continuing ongoing development work on site. <p>Resolved: The Parish Council to refer the matter to ERYC Enforcement and cc Ward Cllr Gateshill</p>
154/19	<p>COMMUNITY SAFETY</p> <p>Humberside Police confirmed that they are not aware of any issues to report this month. Cllr Walker reported that crime has fallen; there has been an increase in car theft and one sexual offence in the Beverley Rural area. To report crime please contact Humberside Police on 101 (non-emergency) and 999 (emergencies only). To pass on information that may be of interest, but not to report crime, residents can email: ticktonandweelnwg@gmail.com</p> <p>Parking - Concerns were raised as some parents taking children to Tickton Primary School are repeatedly parking over the entrances to driveways and blocking access to some of the surrounding houses.</p> <p>Resolved: The Parish Council to request that the Police continue to monitor.</p> <p>Firework Safety - Concerns were raised with regard to unauthorised use of fireworks on parish council land. This is classified as antisocial behaviour and could be subject to prosecution by the Police.</p> <p>Resolved: Posters to be fixed outside the play areas and distributed to local shops.</p>
155/19	<p>CLERKS REPORT</p> <ol style="list-style-type: none"> 1. The clerk reported the following resolutions as completed; <ul style="list-style-type: none"> 134/19 2. ER Cllr Quarterly Newsletter – ERYC requested to continue to direct through the Clerk. 137/19 Document Retention Policy Appendix A – is available on the website. 138/19 ICO Model Publication Scheme – is available on the website. 140/19 Handyman’s Report – Replacement basketball nets have been purchased and installed. 141/19 5. ERNLLCA Newsletter – The Clerk and Cllr N Walker to attend the ERNLLCA Conference. 141/19 6. City Health Care Partnership – Free Defib training information has been sent to the Defib Group. 141/19 7. RBL – The Poppy Appeal – Three wreaths have been ordered. 141/19 8. Tickton Diary – The approved articles were submitted for publication. 2. The clerk reported the following resolution updates; <ul style="list-style-type: none"> 141/19 3. ERYC: Appointment of Parish Council Representative for the Standards Committee Update – Cllr Hadley has received an invitation for interview on Wednesday, 6 November 2019. 145/19 Motions proposed by Cllr Oliver Update: ERYC are waiting for the landowners to confirm type/quantity of signage required for Footpaths 5, 7 & 14. Butt Lane will be completed in due course. 148/19 Community Led Housing Working Group Update: The Volunteer Recruitment Drive on 29.10.19 has been advertised and letters hand delivered to residents who submitted their contact details. ERYC has extended the CLH Grant to 31.1.2020. Cllr N Walker reported on the CLH Event held on the 5.10.19.

	<p>051/19 Noise following ERYC works to A1035 Hull Bridge Update – the resident is liaising with ERYC and Ward Cllr Gateshill following receipt of an independent noise report.</p> <p>122/18 Bus Stop Main Street (East) & New Inn Update: To date no progress has been made with regard to relocating the New Inn Bus Stop.</p> <p>Resolved: The Parish Council to contact ERYC to emphasis the positioning of the Bus Stop in relation to the new build and the safety factors of bus users including school children. To refer the Officer to ERYC Highways consultee comments relating to planning application 16/02761/PLF.</p> <p>143/19 2b) ER Local Plan Review Allocations Document 'Fact Checking' Exercise Update –ERYCs response to the comments submitted by the Parish Council to the Local Plan consultation was discussed.</p> <p>Resolved: The Parish Council to request that ERYC re-evaluate Tickton’s designation as a Primary Village before allocating any housing sites, and that no decision on housing allocation for the village is made until the full situation regarding, in particular, but not exclusively, the Holderness Drain maintenance is concluded. A copy of the correspondence to be sent to Ward Cllr Gateshill to support Minute 153/19 1.</p> <p>145/19 a) Christmas Tree Update – The Village Hall has agreed in principle to a tree in the car park on the basis that the tree must be installed by a suitably qualified, insured contractor who will ensure public safety throughout the installed period and removal. There will be a need to re-position the notice board and the cycle rack and this will need to be factored into the cost of the project.</p> <p>Resolved: Cllr Oliver to present quotes for ground works, tree and lights at November meeting.</p> <p>102 & 083/19 Pro Skills Football Update – The request to use Cullington Field for coaching local children on a Saturday during the winter months was considered alongside an Agreement.</p> <p>Resolved: An Agreement was approved for 1 year, to be reviewed October 2020.</p> <p>The following matters were referred to ERYC by the Clerk under delegated authority;</p> <p>Resident: Condition of Weel Road – ERYC Highways have issued a work ticket to remove the uneven section about half way down near the woods. ERYC will continue to monitor the rest of the road as part of their routine safety inspections and undertake any repairs deemed necessary.</p> <p>A1035 Cats-Eyes – ERYC Highways will include on the list to complete when funding is available.</p> <p>A1035 Routh/Meaux Lane – Island bollard light unstable.</p> <p>Litter Bin - corner Weel Road/Main Street – door damaged – ERYC will include on the list for repair.</p>
156/19	<p>SLCC STAFFING & EMPLOYMENT TRAINING - 7TH NOVEMBER 2019</p> <p>Resolved: The Parish Council granted approval for the Clerk to attend.</p>
157/19	<p>ERYC PLAY INSPECTION TRAINING – 28TH NOVEMBER 2019</p> <p>Resolved: The Parish Council granted approval for the Clerk and Handyman to attend.</p>
158/19	<p>HANDYMANS REPORT</p> <p>Resolved: The Parish Council granted approval to repair the planter East of the village.</p>
159/19	<p>CORRESPONDENCE</p> <ol style="list-style-type: none"> 1. ERNLLCA: September Newsletter – noted. 2. HWRCC: Newsletter/Membership Renewal - Resolved: Approved membership renewal @ £25.00. 3. ERYC: Review of Allowances -Town/Parish Councils – noted. 4. ERYC: Polling District Review – Resolved: The Parish Council approved the existing Polling Districts. 5. Tickton Village Hall: AGM notice & invite for PC Representative – Cllr Hadley was nominated by Cllr N Walker and seconded by Cllr T Walker. Resolved: Cllr Hadley is elected Village Hall PC Representative 6. AFC Tickton Pythons: Agreement to use Recreation Grounds was withdrawn – noted. 7. OBI United Football: Request to Use Recreation Grounds – referred to Recreation Ground Trust. 8. Resident: Request for additional trees to be planted at Weel - Resolved: The Parish Council to request the resident to liaise directly with the landowner. 9. Sculptor: The request to adopt and insure the Cairns at Routh and Tickton was considered. The Parish Councils Insurance Company advised that should the Council agree to adopt the cairns, once added to the asset register, cover will be provided for public liability insurance. The insurers did not recommend adding loss/damage cover for each stone valued at £205.53 and £245.53 as there is an excess charge of £250.00. The Council can consider insuring for the loss/damage of both stones and workmanship valued at £6204.29 and £6594.29 which will increase the annual premium by £50.11 including IPT. <p>Resolved: The Parish Council agreed to adopt the Cairns situated at Routh and Tickton, include on asset register as community asset and provide Public Liability Insurance (excluding loss/damage insurance).</p>
160/19	<p>PUBLIC CONSULTATION</p> <ol style="list-style-type: none"> 1. Proposed Public Path Extinguishment and Definitive Map and Statement Modification Order of Tickton Footpath No. 6 – Land South of Carr Lane, Tickton

	<p>Resolved: The Parish Council object. The proposal to remove the entire footpath no.6 is not appropriate. It is agreed that the part of the footpath to the east of the bridge over the Holderness Drain is an anomaly, and this portion of the current footpath can be extinguished, it is felt that the footpath should remain up to and including the whole of what is known as “Black Bridge” (the concrete bridge over the Holderness Drain). Many people (on a daily basis) use this section of the footpath as a walk to ‘point’ – to observe the wildlife, sit and rest, or allow dogs to enter the drain for a wash, swim, or a drink. The Parish Council was not aware that the footpath beyond Black Bridge, which has clearly not been used for decades, previously extended into the adjacent field and would have no objections to this part of the footpath being removed from the definitive map. However, the PC feels that it must strongly object to the cessation of footpath no. 6 from the point where it meets bridleway no. 5 to the Holderness Drain. The proposal to designate the farm track, linking footpath no.3 with bridleway no. 5, is welcome.</p> <p>2. BT Payphone removal consultation to respond by 2nd December.</p> <p>Resolved: The Parish Council agreed to consult with residents by adding a notice to website, noticeboards and BT Payphones in order to prepare response at November meeting.</p>																																								
161/19	<p>PLANNING</p> <p>1. Planning Decisions</p> <p>19/02782/TPO - Beech Croft Chestnut Mews - TPO: TICKTON ORDER 1994 (REF: 100) A1 - Reduce height of Holly (T2) by approximately 8.0m in order to allow more light into the property - Approved</p> <p>19/02857/TPO – Holly Lodge, 4 Chestnut Mews – TPO: TICKTON ORDER 1994 (REF: 100) A1 – Reduce height of Holly (T1) by approximately 5.0m in order to allow more light into the property - Approved</p> <p>19/02439/PLF – Gleneagles Main Road Routh – Change of use of paddock to use as private equestrian arena with sand/stabilising fibre/rubber surface and stone access path – Approved</p> <p>18/03060/PLF – Land North West of Red Cottage, 1 Weel Road – Change of use of land to gypsy caravan site and storage of vehicles, machinery and equipment within existing barn including hardstanding, construction of earth embankment and erection of ancillary amenity block (part retrospective) – Refused.</p> <p>2. Planning/Tree Applications</p> <p>19/03107/TPO 133 Main Street Tickton - TPO - CHESTNUT MEWS FORMERLY THE POPLARS, MAIN STREET, TICKTON - 1994 (REF. 100) - T1 and T2 (Maple) to be felled due to size and location; T3 (Horse Chestnut) to be pruned to draw in 'bulge' protruding in front of house with Eastern side of canopy to be reduced by up to 2m; and T4 (Hornbeam) to be pruned to reduce overhang of adjacent driveway with removal of lower branch on Eastern side and making good shape plus light pruning of tertiary branches to lower canopy over roofs to give 1.5m clearance Resolved: The Parish Council strongly support the preservation of trees and agree to the recommendations of the Tree Officer.</p> <p>19/02463/PLF - Heron Lakes, Main Road, Routh - Installation of extraction system and external alterations to the Bistro facility at Heron Lakes Holiday Park (Retrospective) (AMENDED DESCRIPTION AND PLANS) Resolved: No comment.</p>																																								
162/19	ENFORCEMENT – None recorded.																																								
163/19	<p>MOTIONS</p> <p>1. Cllr N Walker proposed that the PC ‘considers asking ERYC for a crossing on the A1035 at Cherry Lane Garden Centre and the new build houses.’ Seconded by Cllr Lenton. Resolved: Motion carried.</p> <p>2. Cllr Oliver proposed that the PC ‘considers set up ‘terms’ for Routh Wind Farm Fund representatives to be able to report back to the PC regularly – at least biannually (after grant making meeting in June and after annual review meeting in October).’ Seconded by Cllr N Walker. Resolved: Motion carried.</p>																																								
164/19	<p>FINANCE - The Financial Report and Bank Statements to 30 September 2019 were presented.</p> <table border="1"> <thead> <tr> <th>Payments:</th> <th>Gross</th> <th>Net</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>East Riding Group Ltd - Grounds Maintenance</td> <td>£447.55</td> <td>£372.96</td> <td>£74.59</td> </tr> <tr> <td>MKM Building Supplies - Materials</td> <td>£52.21</td> <td>£43.51</td> <td>£8.70</td> </tr> <tr> <td>Mr Knight - Defibrillator Hosting</td> <td>£50.00</td> <td>£50.00</td> <td>£0.00</td> </tr> <tr> <td>ERNLLCA - Conference x 2</td> <td>£162.00</td> <td>£135.00</td> <td>£27.00</td> </tr> <tr> <td>Tickton Village Hall - Room Booking</td> <td>£20.00</td> <td>£20.00</td> <td>£0.00</td> </tr> <tr> <td>ERYC - Play Inspection Training (delegated payment)</td> <td>£130.00</td> <td>£130.00</td> <td>£0.00</td> </tr> <tr> <td>Income:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Nat West Bank Interest</td> <td>£1.64</td> <td></td> <td></td> </tr> <tr> <td>ERYC - Precept</td> <td>£13,804.00</td> <td></td> <td></td> </tr> </tbody> </table> <p>Resolved: The above financial report, payments and income were approved.</p>	Payments:	Gross	Net	VAT	East Riding Group Ltd - Grounds Maintenance	£447.55	£372.96	£74.59	MKM Building Supplies - Materials	£52.21	£43.51	£8.70	Mr Knight - Defibrillator Hosting	£50.00	£50.00	£0.00	ERNLLCA - Conference x 2	£162.00	£135.00	£27.00	Tickton Village Hall - Room Booking	£20.00	£20.00	£0.00	ERYC - Play Inspection Training (delegated payment)	£130.00	£130.00	£0.00	Income:				Nat West Bank Interest	£1.64			ERYC - Precept	£13,804.00		
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PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.																																									
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	Resolved: Salaries/Pension, Reimbursements and Clerk's CLH Project additional hours were approved.
166/19	<p>PLANNING & PROPERTY MATTERS</p> <p>Correspondence received from ERYC Planning was noted.</p> <p>Resolved: The Parish Council to respond and send copy to Ward Cllr Gateshill.</p>
167/19	<p>FINANCE & GRANT FUND COMMITTEE</p> <p>The draft Minutes of the Finance & Grant Funding Committee meeting dated 9.10.19 were received. The Parish Council considered the Committee's recommendations and quotations received relating to the installation of a Bike Shelter & Community Seating. The results of the consultation confirmed that the majority of St Paul's residents did not want a bench on the Green.</p> <p>Resolved: The Parish Council agreed the following;</p> <ol style="list-style-type: none"> 1. Bike Shelter and hardstanding to be supplied and installed by Tony Cook Group at a net cost of £4,890.00. 2. The Shelter to be manufactured in green to match the MUGA at an additional net cost of £490.00. 3. Routh bench to be supplied by Bropax Ltd at a net cost of £440 + delivery. 4. 2 x Picnic Benches and Tree Bench to be supplied by Marmax Recycled Products at a net cost of £1593.00 + delivery. 5. Hardstanding and installation of benches to be supplied by L. & K. Warcup Construction Ltd at a net cost of £1,565.00. 6. Clerk to request a Licence for the installation of benches on ERYC land (provisional approval granted). 7. The Parish Council to consider projects for 2020-21 and present estimated costings at the November Parish Council meeting to support the budget preparation.
168/19	<p>GROUNDS MAINTENANCE CONTRACT</p> <p>The Parish Council considered the quotations received.</p> <p>Resolved: The Parish Council agreed to the continuation of the Grounds Maintenance contract with East Riding Group at a net cost of £3,440.56.</p>
169/19	<p>DATE OF NEXT MEETING(S): The next Ordinary Meeting of the Parish Council will be held on Monday 18 November 2019 at 7.30pm.</p>

The minutes of the meeting held on the 21 October 2019 were approved as a true and correct record and signed by the by Chairman on behalf of Tickton & Routh Parish Council on the 18 November 2019.