

# Tickton & Routh Parish Council

**DRAFT** Minutes of the meeting held on **Monday 19 April 2021** at 7.30pm online via Zoom as permitted in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) due to the COVID19 Coronavirus crisis

**Present:** Councillor: Sinkler (in the Chair)  
Councillors: Caley; Dickson; Lenton; Oliver; Riley; Vickers; N Walker & T Walker

**In Attendance:** Ward Councillors Gateshill (Agenda items 1-4/Minute 036-039/21)

**Apologies:** Councillor Hadley and Humberside Police

**Absent:** None.

**Public:** No members of the public were in attendance.

**054/21 APOLOGIES** received were accepted and recorded above.

**055/21 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – None recorded.

**056/21 COUNCILLOR VACANCY FOR THE PARISH OF TICKTON**

One application received.

**Resolved:** The PC to advertise closing date of Friday, 30 April 2021. Applications received to be considered at the meeting scheduled to be held on Tuesday, 4 May 2021.

**057/21 THE EAST RIDING WARD COUNCILLOR’S REPORT**

Ward Cllr Gateshill reported on the following outstanding matters; Meaux Lane – Kerbs and white Line, the Hull Bridge barriers and signage. It was advised that any known accidents or near misses at the bridge due to unauthorised use be reported to ERYC Highways.

**058/21 MINUTES**

**Resolved:** The minutes of the Parish Council meeting held on the 15 March 2021 were approved as a true and correct record.

**059/21 COMMUNITY SAFETY**

The Public Spaces Protection Order (PSPO) came into force on 1 April 2021. ERYC confirmed that incidents of anti-social behaviour be reported via 101. Attendance at the bridge has being much quieter; the last report received by the Police was 31 March 2021. The Police continue to work with ERYC to ensure that a streamlined process is in place to enact the PSPO.

The Police continue Operations Gallio and Zodiac.

Various scams are currently in circulation including from a telephone number 0843 and an international number, Royal Mail, HMRC the Coronavirus vaccine scam – details are available on the PC website.

To report crime please contact Humberside Police on 101 (non-emergency) and 999 (emergencies only). To pass on information that may be of interest, but not to report crime, residents can email:

[ticktonandweelnwg@gmail.com](mailto:ticktonandweelnwg@gmail.com)

**060/21 PLANNING**

**1. Planning Applications**

**21/00947/PLF** - Riverside House, Weel Road, Weel - Erection of a single-storey rear extension with roof terrace over and associated external spiral staircase.

**Resolved:** No objection. If approved, conditions to include suitable water attenuation plans to mitigate the impact of surface water run-off.

**21/00957/PLF** - 3 Eastfield Close, Carr Lane, Weel - Erection of a single storey extension following the removal of an existing rear conservatory, combined with improvements to the existing dwelling

**Resolved:** No objection. If approved, conditions to include suitable water attenuation plans to mitigate the impact of surface water run-off.

**2. Planning Decisions**

**21/00300/TCA** – Tickton & Routh Parish Council – Main Street Playing Field, Tickton – TICKTON

CONSERVATION AREA – Fell 10 no. Larch trees (G5) due to their negative impact on adjacent houses due to extent of overhang, excessive shading, needle shed and low amenity value – **Approved.**

[21/00022/VAR](#) – 258 Hull Bridge Road – Variation of Condition 3 (drawing number) and Condition 4 (approved plans) of planning permission 18/00426/PLF (Erection of a two-storey extension to rear, construction of balcony at first floor to rear, extension and re-clad existing dormer window, construction of dormer window and installation of roof lights to sides, re-clad existing dormer to front elevation, rendering to base of existing porch and removal of existing chimney – **Approved**.)

[21/00134/PLF](#) – 95 Churchfields – Erection of first floor extension to side and single storey porch extension to front – **Approved**.

### **3. Planning Enforcement**

#### **3.1. Keystore - Unit 1, Weel Road, Tickton (18/01623/PLF)**

**Resolved:** To request that ERYC investigate and confirm that permission has been granted for all buildings including the dome structure.

#### **3.2 Riverview Works**

The chimney reported as omitting smoke/fumes at unit on Riverview Works was directed to ERYC. The PC to request that ERYC establish what is being burnt.

#### **3.3 Main Street**

**Resolved:** To request that ERYC investigate the safety of the remaining brickwork (recently demolished) on the wall at the front of the property.

### **061/21 CONSULTATIONS**

#### **BT Telephone Consultation**

**Resolved:** The PC agreed to strongly object to the removal of the payphones and to request that BT repaint the payphone boxes.

### **062/21 MOTIONS PROPOSED BY COUNCILLORS**

Cllr Oliver proposed that the PC considers increasing the size of the planning committee to a min. of 5 members, whilst maintaining a quorum of 3 in order to deal more effectively with planning consultations.

**1.** A virtual meeting of the planning committee to be held prior to an ordinary parish council meeting and recommendations to be presented to the full council.

This would ensure that all planning applications are fully discussed and would reduce the amount of time spent on planning applications within the ordinary meetings.

**2.** In relation to planning applications that require comments to be submitted to ERYC before the next full council meeting the PC to consider;

**a.** delegating the decision to the planning committee; the decision should be made at a physical public meeting after 7 May 2021 or,

**b.** delegating the decision to the clerk in consultation with the planning committee; the consultation can be held virtually.

**Resolved:** The PC approved motion 1 and 2b; terms of reference and scheme of delegation to amended accordingly. Cllr Dickson was elected onto the Planning Committee.

### **063/21 FLOOD ALLEVIATION**

The Environment Agency correspondence and Spring briefing (River Hull Bathymetry) received in response to Minute Ref: 027/21 2. and 031/21 10. was noted.

**Resolved:** The PC agreed;

**1.** To thank the EA for the prompt response.

**2.** To ask if any parishioners recall when the concrete wall was installed or have any local knowledge that could be shared to aid EAs investigation works.

**3.** To request that the EA confirm what their plans are to resolve and repair any damage resulting from water seepage from the River Hull that is undermining both the Riverbank and Weel Road.

### **064/21 COMMUNITY LED HOUSING WORKING GROUP**

**Resolved:** Cllr N Walker to invite Tickton & Routh Community Homes to circulate an advertisement to promote their presentation at the Annual Parish Meeting on the 26 April 2021.

### **065/21 PARISH MATTERS**

**1.** Draft Parish Appraisal Report.

**Resolved:** The PC approved the Parish Appraisal Report and agreed to set up a Working Group to consolidate the results into a development plan.

**2.** Household Recycling Centre

The PC considered traffic management issues from Weel Bridge to the Household Recycling Centre due to onsite Covid-19 restrictions. It was expected that traffic will increase due to 800+ new homes being built in Beverley and the surrounding area.

**Resolved:** The PC to request that ERYC consider relocating the Household Recycling Centre and in the interim repair and widen Weel Bridge and Weel Road to three lanes to safely accommodate traffic queuing for the Centre and traffic travelling to and from the village of Weel.

### 3. Rural Gigabit Voucher Scheme

The PC considered correspondence received from Graham Stuart MP relating to KCOM proposals to bring Faster broadband across the East Riding.

**Resolved:** The PC to respond to Graham Stuart MP to establish if KCOMs proposal will include resolving issues at the BT exchange (situated at Leven) that service the parishes of Tickton and Routh and to request further details on how this project will be undertaken and rolled out to our residents.

### 4. VE Day – 8 May 2021

**Resolved:** The PC agreed to display the Silent Soldiers and red, white & blue ribbons on lamp posts and noticeboards between 4 May - 14 May 2021.

### 5. Surface Dress A1035

ERYC to Surface Dress A1035 (Western Junction to Churchfields Junction), Weel Road (Junction Only) – date to be confirmed.

## 066/21 CORRESPONDENCE RECEIVED

1. ERNLLCA: NALC Chief Executive's bulletins & remote meetings, Newsletters.

2. ERYC: COVID-19 Members Briefing 18 March, Devolution Proposals & Bishop Burton PC's letter and Remote Meetings - Call for Evidence

**Resolved:** The Clerk to prepare response to the Remote Meetings – Call for Evidence in consultation with the PC.

3. ERYCCG: Community Newsletters

**Resolved:** The PC to share on website and AAT.

4. Resident: Letter of concern regarding traffic speed on the A1035.

**Resolved:** The PC to request that ERYC Traffic Management and the Police to consider investigating and respond to concerns relating to traffic speed during the day and after 17:00 hours along the A1035 from Hull Bridge through to Routh and Main Street, Tickton.

## 067/21 CLERK'S REPORT

A request to use PC grounds was received from CP Health & Fitness Personal Training on a Wednesday, 17:30 – 19:00 and Sunday late afternoon (TBC). Document including £10m public liability insurance and risk assessments had been returned to the Clerk who approved the request to use GL Cullington Field under delegated authority. It was confirmed that OWJ Fitness has returned to use the MUGA at GL Cullington Field at 10:00 on a Wednesday and Fundamental Fitness at 18:00 – 19:30pm on a Thursday.

### 1. The following resolutions were reported as completed;

134/19 1.4 EA/ERYC - River Hull study, Tickton Pumping Station and the Holderness Drain - The EA updated on all matters raised.

049/20 2. BT Consultation - Work not undertaken due to covid-19. Resolution closed due to receipt of 2021 consultation.

122/20 2. a) 2021-22 Development Projects

A 'Woodland Project' on the Recreation Ground - Actioned.

122/20 2 c) War Memorial Ground Light - Quotations considered 050/21 3.

06/21 2. ERYC Public Spaces Protection Order (PSPO) Variation - PSPO Variation commenced 1.4.21.

008/21 1. Court Yard Barn, Hull Bridge Road - No planning permission required.

015/21 2. 2021-22 Budget - Actioned.

042/21 1. Planning Applications: 21/00457/PLF 21/00422/VAR - Submitted to ERYC.

047/21 2. Annual Play Inspections 2021-22 - Actioned.

048/21 3. Greensleeves - request to add advertisement signage - Actioned.

048/21 5. Resident - Letter of concern relating to dog fouling on St Pauls Green - Actioned.

048/21 6. Resident(s) - Email suggesting A) a plaque explaining the symbols on the cairn and B) Streetlights to Crown and Anchor, for safety purposes – Included in Parish Appraisal Report.

050/21 1. Grant applications Woodland/Community Orchard – Submitted to RWF.

050/21 2. & 3. Grant applications Bus Shelter Solar Lighting/ War Memorial Lighting - Reconsider in the future.

051/21 1. Annual Parish Meeting and Annual Meeting - Actioned.

051/21 2. Standing Orders, Fin. Regs, Risk Assessment & Asset Reg - Actioned.

052/21 1. – 4. Staffing Matters - Actioned.

**2. The following updates were received on outstanding matters;**

**070/20 21.** 31 Main Street, Tickton **UPDATE:** Planning Variation to be submitted.

**008/21 2.** Red & Green Cottages, Weel Road **UPDATE:** Referral made to Environment Agency.

**008/21 2. & 042/21 3.2** Red & Green Cottages, Weel Road **UPDATE:** Appeal decision pending.

**027/21 1.** Motion **UPDATE:** Coaching sessions organised in partnership with ERYC on 28.4. & 6.5.21.

**044/21** Motion **UPDATE:** Correspondence received from ERYC.

068/21

**FINANCE**

**1. 2020-21 Year End Statements, Accounts, Annual Report.**

**Resolved:** The PC approved the documentation to present to the Internal Auditor.

**2. 2021-22 Base Budget and Reserves.**

**Resolved:** The PC approved the Base Budget and Restricted, Ear Marked and General Reserves.

**3. Finance & Budget Monitoring Report.**

**Resolved:** The PC approved the Finance & Budget Monitoring Report presented.

**4. Payments and Income**

Payments	Net	VAT	Gross
ERYC - Salt bin maintenance	£473.00	£94.60	£567.60
MKM BS Ltd - Gravel	£9.60	£1.92	£11.52
East Riding Group - Grounds Maintenance	£382.28	£76.46	£458.74
ERNLLCA - Planning Training/Membership 21-22	£697.99	£4.00	£701.99
Staff Costs & reimbursements	£1,400.92	£4.89	£1,405.81
<b>Income</b>			
Bank Interest			£0.09
ERYC – Outdoor Gym Grant			£2,000.00

**Resolved:** The PC approved the payments and income presented.

**PRIVATE SESSION (PART II):** In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

**069/21 STAFFING MATTERS**

**Resolved:** Salaries and pension were approved.

**070/21 DATE OF NEXT MEETING(s):** The Parish Council **resolved** to hold the Annual Meeting on Tuesday, 4 May 2021 at 7:30pm to be held remotely via ZOOM.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Chairman