

Tickton & Routh Parish Council

www.ticktonandrouth.org.uk

Parish Clerk
Michelle Middleton

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Dear Councillors

15 September 2021

You are summoned to attend Ordinary Meeting of the Council, which will be held in the Main Hall, Tickton Village Hall on **Monday, 20 September 2021 at 7:30pm.**

Michelle Middleton

Michelle Middleton (Clerk to the Council)

PUBLIC PARTICIPATION SESSION

Members of the public may make recommendations about matters to be discussed at this meeting or other items of public interest.

AGENDA

1. **APOLOGIES FOR ABSENCE** - To receive and accept apologies for absence.
2. **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
3. **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
4. **MINUTES**
To approve the minutes of the meeting held 4 May 2021.
5. **COUNCILLOR VACANCY FOR THE PARISH OF TICKTON** following resignation of Cllr D Riley.
6. **TO RATIFY RISK ASSESSMENT – RETURN TO FACE-TO-FACE MEETINGS**
7. **COMMUNITY SAFETY**
 - 7.1 To note any incidents/crimes reported
 - 7.2 ASB Six Month Statistics - Beverley Rural
 - 7.3 To consider the Public Spaces Protection Order review and agree any amendment(s)
8. **PLANNING**
 - 8.1 **Planning/Tree Applications** – to consider the Planning Committees recommendations any applications that are received after publication of agenda;
 - 8.1.1 **[20/04277/PLF](#) - Land East Of 1 River View, Weel Road, Weel - Change of use of garden for the siting of a shepherds hut for use as holiday accommodation (retrospective) [AMENDED PLANS]**
 - 8.1.2 **[21/03150/PLF](#)- Yorkshire Plant Limited, Weel Road, Tickton - Siting of 2 steel containers to be used as offices, construction of a steel framed canopy over existing machinery service area and erection of a security fence with access gates (retrospective application)**
 - 8.2 **Pre-Planning Consultation** - to be approve the Planning Committees recommendations;
Clarke Telecom Ltd: Proposed upgrade to existing radio base station installation at Molsworth Grange, Hull Bridge Road – comments by 23.9.21
 - 8.3 **Planning Decisions** – to note any decisions received from ERYC
 - 8.4 **Planning Enforcement** – To consider any enforcement matters.
9. **CONSULTATIONS** – to update/agree consider any actions;
 - 9.1 **East Riding Stages Rally - 26 & 27 February 2022**
10. **MOTIONS PROPOSED BY COUNCILLORS**
 - 10.1 Cllr Hadley proposes that the PC consider agreeing to and supporting the Village Hall Management Committees proposed Community Christmas Event to be held at the Village Hall.
11. **FLOOD ALLEVIATION**

- 11.1 To update/agree any actions.
- 11.2 Flood Zone Rating 3 – To record decision from the EA.
12. **WORKING GROUPS**
- 12.1 Community Led Housing – to receive update/agree any actions (Cllr. N Walker)
- 12.2 Parish Development – to approve draft terms of reference
13. **ROUTH WIND FARM COMMUNITY FUND REPRESENTATIVES** – To receive any updates.
14. **PARISH MATTERS**
- 14.1 Common Land in Weel – To receive update/agree any actions
- 14.2 Land adjoining Tickton Playing Field (Conveyance dated 8.11.82) and footpath leading from Churchfields onto the Field (HM Land Registry Title No. HS251895 – To receive update.
- 14.3 Gate onto Tickton Play Fields – To consider any actions
15. **CORRESPONDENCE** - To receive and consider any actions required;
- 15.1 **NALC:** Bulletin(s) & Newsletters
- 15.2 **ERNLLCA:** Newsletter(s), Training & AGM, 23 September 2021 at 7:00pm
- 15.3 **ERNLLCA:** Queen’s Platinum Jubilee
- 15.4 **ERYC:** Do it For East Yorkshire Community Grant – closing date March 2023
- 15.5 **ERYC:** Response to Traffic Management Issues
- 15.6 **ERYC:** Notice of carriageway repairs on Meaux Lane between the junctions of Skirlaugh Road and the A1035) commence on Tuesday 21 September, for nineteen days, between 09:15 and 15:30 (weather permitting). Meaux Lane to be closed, diversion in place.
16. **CLERKS REPORT**
- 16.1 To ratify delegated decisions made since the last meeting held on 4 May 2021
- 16.2 To dispose of resolutions completed
- 16.3 To update on resolutions outstanding
17. **FINANCE**
- 17.1 To receive External Auditor’s Report 2020-21 and ratify dates of the period for the exercise of public rights; 16 August to 30 September 2021.
- 17.2 To ratify the installation of the Hull Bridge Bus Shelter Lighting by East Riding of Yorkshire Council at a cost of £1,731.85. One quotation obtained in accordance with Financial Regulation Order 11.1.a) i. (specialist electrical works).
- 17.3 To approve the Street Lighting Service Level Agreement and annual charge.
- 17.4 To ratify approved Contractor to undertake the arboriculture works associated with the Community Woodland Grant and associated costs.
- 17.5 To receive the Finance & Budget Monitoring Report and to approve payments and income.

Delegated Payments	Net	VAT	Gross	Cheque No./ Ref.
MKM BS Ltd - Hand saw	7.14	1.43	8.57	1957
Tickton Village Hall - CCTV	1,250.00	0	1,250.00	1966
All Saints Church - Emergency Shelter Community Grant	750.00	0	750.00	1967
St Pauls Church – Wednesday Club/Youth Kaf Community Grant (Cancelled)	750.00	0	750.00	1968
Staff costs incl. salary, pension and reimbursement	1026.40	0	954.79	1969/0/DD
Came & Company - Insurance	1,823.73	0	1,823.73	1971
HWRA - Membership	25.00	0.00	25.00	1972
East Riding Group Ltd - Grounds Maintenance	382.28	76.46	458.74	1973
Bleadon PC - Charles Arnold Baker	53.85	0.00	53.85	1974
ERVAS - Payroll Processing	36.00	0.00	36.00	1975
Staff costs incl. salary, pension, HMRC PAYE and reimbursement	1365.38	34.18	1399.56	1976/7/8/DD
The Church, Tickton - Wednesday Club/Youth Kaf Community Grant	750.00	0.00	750.00	1979
ICO – Data Protection Fee	35.00	0	35.00	DD
East Riding Group Ltd - Grounds Maintenance	382.28	76.46	458.74	1980
SLCC - Subscription	144.00	0	144.00	1981
Staff costs incl. salary, pension and reimbursement	1032.30	3.50	1035.80	1982/3/DD
East Riding Group Ltd - Grounds Maintenance	382.28	76.46	458.74	1984

Staff costs incl. salary, pension and reimbursement	1028.89	0	1028.89	1985/6/DD
PKF Littlejohn LLP - External Audit	300.00	60.00	360.00	1987
Payments presented for approval at the meeting held on 20 September 2021				
East Riding Group Ltd - Grounds Maintenance	382.28	76.46	458.74	
The Royal British Legion – Wreaths	86.75	0	86.75	
Staff costs incl. salary, pension and HMRC PAYE	1161.01	0	1161.01	
ERVAS – Payroll Processing	36.00	0	36.00	
Income				
Nat West Bank Interest – April/May			0.15	BS
Precept 50%			16,211.50	R1
HMRC - VAT Refund 2020-21			3,838.24	R2
Northern Powergrid - Wayleave			62.26	R3
Allotment - Rent			55.00	R4/5
Nat West Bank Interest – June/July/August			0.26	BS
Precept 50%			16,211.50	R6

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

18. STAFFING MATTERS

To approve salaries and pension as presented in the Financial Report.

19. DATE OF NEXT MEETING(s): The next Ordinary Meeting of the Parish Council will be held on Monday, 18 October 2021 at 7.30pm at Tickton Village Hall.