

Tickton & Routh Parish Council

Minutes of the **Ordinary Meeting** held on **Monday, 20 September 2021** at 7.30pm held in the Main Hall, Tickton Village Hall, Main Street, Tickton.

- Present:** Councillor: Sinkler (in the Chair)
Councillors: Caley; Dickson; Hadley; Oliver; Pugh & Vickers
- In Attendance:** Ward Councillor Gateshill & PCSO Coneyworth (Agenda items 1-7/Minute 098.104/21)
- Apologies:** Councillors: Lenton; N Walker & T Walker
Ward Councillor Greenwood
- Absent:** None
- Public:** No members of the public were in attendance.

098/21 APOLOGIES were recorded and approved.

099/21 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST

Cllr. Hadley declared a non-pecuniary interest relating to Agenda Item 10.1 (Minute Ref. 107/21) as Village Hall Representative.

100/21 THE EAST RIDING WARD COUNCILLOR'S REPORT

Ward Cllr Gateshill reported on ASB at Hull Bridge. A multi-agency meeting had taken place over the summer; one resident attended. The police confirmed that activity had returned to pre-covid levels; 2 calls for service received since 20 August.

101/21 MINUTES

Resolved: The minutes of the Parish Council meeting held on the 4 May 2021 were approved as a true and correct record.

102/21 COUNCILLOR VACANCY FOR THE PARISH OF TICKTON

The resignation of Cllr D Riley was noted. The PC can advertise the vacancy for co-option.

103/21 RISK ASSESSMENT – RETURN TO FACE-TO-FACE MEETINGS

Resolved: The PC approved the Risk Assessment.

104/21 COMMUNITY SAFETY

1. Incidents and crimes reported

The police reported 1 theft from motor vehicle and 3 vehicle thefts from Tickton Grange. The PC raised concerns relating to multiple vehicles driving fast on Meaux Lane. The police were also requested to investigate the 101-call handler response to a resident's report of an incident.

2. ASB Six Month Statistics - Beverley Rural – noted.

3. Public Spaces Protection Order review

Resolved: The PC agreed to request that ERYC consider including dog exclusion on the entire field at GL Cullington as previously agreed under Minute Ref. 047/21 9.

105/21 PLANNING

1. Planning Applications

20/04277/PLF - Land East Of 1 River View, Weel Road, Weel - Change of use of garden for the siting of a shepherds hut for use as holiday accommodation (retrospective) [AMENDED PLANS]

Resolved: Whilst the PC feels that the parking issues have somewhat been solved, the following more important issues have not been addressed;

1. Does not satisfy S4 as it does not respect the character of its surroundings – proximity to neighbouring dwellings and the host property.

2. EC2 It does not constitute sustainable development as tourist accommodation as there are

no facilities within Weel and travel to nearest tourist area and shops could not safely be achieved by foot or cycle. There is no public transport. The unit is placed in too close a proximity to neighbouring properties and their environs which would detrimentally affect the character of the area.

3. Drainage issues. The land borders an area susceptible to surface water flooding – without appropriate mitigation this development could worsen the situation. The proposed disposal of foul waste from the unit is inadequate – the occupier of the host property would suffer further intrusion from this waste being dealt with.

[21/03150/PLF](#) - Yorkshire Plant Limited, Weel Road, Tickton - Siting of 2 steel containers to be used as offices, construction of a steel framed canopy over existing machinery service area and erection of a security fence with access gates (retrospective application)

Resolved: The PC object on the basis that the canopy is detrimental to the visual amenity of the area; both in the terms of its shape and its colour. If ERYC are anticipating in allowing this the PC request that the canopy is coloured so as to blend in with the rest of the landscape.

2. Pre-Planning Consultation

Clarke Telecom Ltd: Proposed upgrade to existing radio base station installation at Molsworth Grange, Hull Bridge Road

Resolved: The PC do not object to the new phone mast. However, request a condition be applied to ensure that it is blended into its environment (mast that look like trees).

3. Planning Decisions

[21/00947/PLF](#) – **Riverside House, Weel Road, Weel** – Erection of a single-storey rear extension with roof terrace over and associated external spiral staircase – **Approved.**

[21/01661/TPO](#) - **135 Main Street, Tickton** - TPO - TICKTON ORDER 1994 (REF 100) A1 - Crown lift 1 no. Sycamore tree (T1) to 4 metres to allow more light in; Crown lift 1 no. Hornbeam tree (T2) to 4 metres above the hedge to allow more light in; Fell 1 no. Hornbeam tree (T4) due to old fire damage and decay to the base of the stem – **Approved.**

[21/00422/VAR](#) – **Land South East Of High Farm, Routh** – Variation of Condition 10 (restriction of number of overnight stays in a 6 month period and continuous register of stays) of planning permission 14/03061/PLF (Change of use of land to permit the siting of touring caravans and tents for holiday use together with the erection of a shower/toilet amenity block) to remove reference to the 28-overnight stay in any 6-month period restriction – **Approved.**

[21/00957/PLF](#) – **3 Eastfield Close, Carr Lane, Weel** – Erection of a single storey extension following the removal of an existing rear conservatory, combined with improvements to the existing dwelling – **Approved.**

[20/03720/STPLF](#) - **Land North Of East Riding Community Hospital** - Erection of a petrol filling station and associated convenience store (Sui Generis), 2 drive thru units (Class E), associated infrastructure, 171 parking spaces and landscaping (AMENDED PLANS) – **Refused.**

[21/01509/PLF](#) - **8 Churchfields, Tickton** - Erection of a two-storey extension rear – **Approved.**

[21/01736/PLF](#) – **Luanda, 14 Butt Lane, Tickton** - Erection of a single storey extension to side and rear following partial demolition of existing garage; erection of a detached garage to rear and installation of 2 roof lights to side facing roof slope – **Approved.**

TPO (Tickton No.5) - Town & Country Planning (Tree Preservation) (England) Regs.2012 - **Decision not to confirm Order.**

4. Planning Enforcement

An update on outstanding enforcement matters was received.

106/21

CONSULTATIONS

East Riding Stages Rally - 26 & 27 February 2022

The PC comments submitted under delegated authority were noted.

Resolved: No further action.

107/21 MOTIONS PROPOSED BY COUNCILLORS

Cllr Hadley proposed that the PC consider agreeing to and supporting the Village Hall Management Committees (VHMC) proposed community Christmas event to be held at the Village Hall.

Resolved: The PC agreed to support the VHMC community event and would look favourably at a grant application.

108/21 FLOOD ALLEVIATION

ERYC confirmed that flood bank has been repaired following work on the A1035 road bridge. The Environment Agency (EA) confirmed that the parish has been reinstated to Flood Zone Rating 3. Weel Road was closed to carry out maintenance works along the River Hull. Grass cutting and general works have been to programme. Replacement signage at the entrance to Tickton Footpath No.13 is on order.

Bathymetric data has determined a 'hump' feature at the lower end of the River Hull, at the Croda Industrial Complex. The EA are pursuing a survey to investigate the composition of the sub-surface material.

The EA have also been liaising with Humber Work Boats (HWB) to establish estimated costs and deliverability of suction dredging along the stretch of River Hull that is of interest. Additionally, the EA have been liaising with 'Land & Water' to see if they can actually widen the River Hull (take out some of the reeds that have been established) around Sutton Bridge and the 2 meanders further down river.

The EA thanked local residents that have helped provide important information on the current flood defences.

The EA confirmed that Weel Road is still awaiting funding. However, the Crown and Anchor flood wall investigation works have commenced and will closely monitor both projects to insure they can go forward.

The PC thanked the clerk for building positive relationships with outside organisations that has resulted in improved communication and progress.

109/21 WORKING GROUP(S)

1. Community Led Housing

The group are in the process of setting up a bank account. The database of interested people has been transferred. The group discussed potential sites and expanding membership through the use of social media and advertising meetings in the Village Hall. A competition to design a logo to raise profile generally as well as generate interest/ownership is being considered.

2. Parish Development

Resolved: The PC approved the Parish Development Working Group Terms of Reference

110/21 ROUTH WIND FARM COMMUNITY FUND REPRESENTATIVES

The Chairmans report was received and noted.

111/21 PARISH MATTERS

1. Common Land in Weel

ERYC Legal Department confirmed that Common Land in Weel does not have an 'owner' and is managed under Section 45, 2006 Act. This Act is limited to giving local authorities the powers to protect the land against unlawful interference.

The PC previously agreed to investigate applying for Weel Common to be registered Village Green Status (Minute Ref. 111/18) to enable the PC to apply for grant funding. ERYC advised that if an application to register the land as a village green is made now, and this is successful, there is no power that enables a direction to be given to vest the land in either the District or Parish Council. If the PC resolved to develop the land by installing play equipment approval is needed from the Secretary of State. Smaller assets such as benches, litter bins etc. are

permitted.

ERYC and T&RPC does not have a duty to maintain ownerless common land. However, it does have the power (S137) to maintain for the benefit of the community. Currently ERYC and T&RPC grass cut some parcels of common land in Weel.

Resolved: The PC agreed to consider any development on Weel Common following results of the Parish Development Working Group.

2. Land adjoining Tickton Playing Field and Churchfields Footpath

The land purchased by the PC (Conveyance dated 8 November 1982) and the footpath leading from Churchfields onto the Field (HM Land Registry Title No. HS251895) have not been consolidated into the Recreation Ground Trust (Charity No. 523302). The PC can consider registering the land with the Land Registry in the future.

3. Gate onto Tickton Play Fields

The advice from NALC was noted.

Resolved: The PC agreed to send a letter (recorded delivery) to any neighbouring property that has created a private access to the Village Field to advise that they must stop using the access. The PC to obtain quotes to repair any damaged fencing.

112/21 CORRESPONDENCE

1. NALC: Bulletin(s) & Newsletters – noted.

2. ERNLLCA: Newsletter(s), Training & AGM, 23 September 2021 at 7:00pm – noted.

3. ERNLLCA: Queen’s Platinum Jubilee

It was noted that that the PC has ear marked £1000 in reserves.

Resolved: The PC agreed to advertise the Jubilee and invite community groups to apply to the PC for a grant.

4. ERYC: Do it For East Yorkshire Community Grant – closing date March 2023 – noted.

5. ERYC: Response to Traffic Management Issues (Minute Ref. 065/21 2. 066/21 4. & 090/21) – noted.

6. ERYC: Notice of carriageway repairs on Meaux Lane between the junctions of Skirlaugh Road and the A1035) commence on Tuesday 21 September, for nineteen days, between 09:15 and 15:30 (weather permitting). Meaux Lane to be closed, diversion in place. Noted.

113/21 CLERK’S REPORT

1. Delegated decisions since the last meeting held on 4 May 2021;

ID	Description	Decision
1.	Consultation	National Highways and Transport Public Satisfaction Survey 2021 – the online survey was completed by Parish Transport Champion and the clerk.
2.	Consultation	‘Bus Back Better’ - the new National Bus Strategy for England Comments submitted: <i>1. Reinstate a Sunday service</i> <i>2. Improve evening services</i> <i>3. Provide replacement service in the event of breakdown</i> <i>3. Extend a community service such as Beverley Lift</i> <i>4. Improve information at each bus stop</i> <i>5. Install lighting at the Routh Shelter.</i>
3.	Consultation	Bus Stops/ Shelters and Timetable Feedback Comments submitted: <i>1. Lack of information at most stops</i> <i>2. Propose that Routh bus shelter have lights</i> <i>3. Pedestrian crossing from Hull Bridge Garden Centre Bus stop</i> <i>4. Reduce speed limit on A1035; 50 to 40 and 40 to 30 mph to aid safety of the bus and other road users.</i>
4.	Consultation	Draft Local Plan Consultation – the online survey was completed by Cllr Oliver/clerk.
5.	Consultation	East Riding Stages Rally 26 & 27 February 2022 Consultation

		<p>Comments submitted: <i>The Parish Council raise concerns that the event will close down Meaux Lane for 2 days. This will potentially impact local businesses and in particular the farming community that may need access to more than one site at short notice. This may also impact vehicles that use Meaux Lane to travel to and from Hull that may be diverted through Skirlaugh or Beverley.</i></p>
6.	Consultation	<p>Tickton Bypass Footway/Cycleway Consultation - ERYC confirmed that the footway/cycleway would be widened using the verge to the rear of the existing facility. Comments submitted: <i>no objection.</i></p>
7.	Councillor Resignation	<p>ERYC confirmed co-option.</p>
8.	ERYC – Enforcement	<p>To investigate report(s) of caravans at The Stables, Carr Lane to ensure within approved plans and regulations.</p>
9.	ERYC – Enforcement	<p>To investigate report(s) of installation of fencing on Land South of Avalon Butt Lane to ensure within approved plans and regulations.</p>
10.	ERYC – Planning Application	<p>21/01661/TPO - 135 Main Street, Tickton - TPO - TICKTON ORDER 1994 (REF 100) A1 - Crown lift 1 no. Sycamore tree (T1) to 4 metres to allow more light in; Crown lift 1 no. Hornbeam tree (T2) to 4 metres above the hedge to allow more light in; Fell 1 no. Hornbeam tree (T4) due to old fire damage and decay to the base of the stem Comments submitted: <i>The Parish Council strongly support the preservation of all trees. However, on this occasion the Parish Council will defer to the Tree Officer's recommendations.</i></p>
11.	ERYC – Planning Application	<p>21/01409/REM – Land South Of Avalon, Butt Lane, Tickton – Erection of 2 dwellings following Outline permission 19/03930/OUT (Appeal Reference APP/E2001/W/20/3259415) (Layout, Access, Scale, Appearance and Landscaping to be considered. Correspondence from resident noted. Comments submitted: <i>Strongly object and call in;</i> <i>- Over development of the overall plot based on the footprint and height of each proposed dwelling.</i> <i>- Risk of flooding from drainage and surface water. The Parish Council strongly recommend that ERYC consider the Land Drainage Team comments submitted to the original application (19/0390/PLF).</i> <i>If approved, the following conditions be adopted;</i> <i>- The build be restricted to single storey dwellings of a similar size to Avalon in order to balance the development area.</i> <i>- To include suitable water attenuation plans to mitigate the impact of surface water run-off owing to the fragile state of the drainage systems within the village.</i> <i>- The entire run of dykes be cleaned and continue to be maintained.</i> <i>- Limit the building site start times as not to create a noise nuisance to households in the locality.</i> <i>- Limit the workforce to park at Avalon as there is very little room to park on Green Lane and Butt Lane.</i> <i>- Limit the delivery times of plant, machinery and materials to site as not to conflict with school arrival and departure times.</i> <i>- The Parish Council supports the preservation of trees and fully supports the Tree Officers recommendations regarding the tree and landscaping scheme.</i></p>
12.	ERYC – Planning Application	<p>20/03720/STPLF - Land North Of East Riding Community Hospital, Swinemoor Lane, Beverley - Erection of a petrol filling station and associated convenience store (Sui Generis), 2 drive thru units (Class E), associated infrastructure, 171 parking spaces and landscaping (AMENDED PLANS) Comments submitted: <i>The Parish Council strongly object and call in for consideration by the Committee for the following reasons;</i> <ul style="list-style-type: none"> • <i>The traffic survey is unreliable due to being undertaken during the Coronavirus Government lockdown restrictions.</i> • <i>The application is not acceptable development due to being on Open Countryside and there being alternative brown field sites available at the Grovehill end of Swinemoor Lane.</i> </p>

		<ul style="list-style-type: none"> • The flood risk on this site, surrounding common land and properties on Hull Bridge Road from additional surface water onto land that already has a high-water table. The flood risk category for this site is different to that noted on the application for the hospital site. As ERYC is aware, the Environment Agency has acknowledged that the Parish of Tickton is at higher risk of flooding and is currently re-evaluating the flood zone rating. • The increased levels of litter in the area and on the common land. • The proximity to hospital services. • The PC question the need for; <p>a) an additional petrol station in view of the move towards electric vehicles and based on the approved application near Lidl and the proximity of existing provisions on Holme Church Lane and,</p> <p>b) additional drive through coffee and fast food in light of McDonalds and the pre-approved outlets on the Lidl site.</p>
13.	ERYC – Planning Application	<p>21/01509/PLF - 8 Churchfields, Tickton - Erection of a two-storey extension rear</p> <p>Comments submitted: No objections. If approved, the Parish Council recommend that ERYC include the following conditions;</p> <p>suitable water attenuation plans to mitigate the impact of surface water run-off the north facing 1st floor window should be opaque glass to protect neighbour privacy.</p>
14.	ERYC – Planning Application	<p>21/00457/PLF - 280 Hull Bridge Road, Tickton - Erection of a dwelling with detached garage (AMENDED PLANS)</p> <p>Comments submitted: No objections. If approved, the Parish Council recommend that ERYC include the following conditions;</p> <ol style="list-style-type: none"> 1. the garage to remain ancillary to property, not habitable. 2. a revised flood risk assessment should be requested as that submitted with the application is out of date following the EA flood risk zone being revised, as the whole garage area is in Flood Risk Zone 3. 3. to provide full sustainable drainage plans dealing with water on site without impacting neighbours or environs as per land drainage comment.
15.	ERYC – Planning Application	<p>21/01736/PLF – Luanda, 14 Butt Lane, Tickton - Erection of a single storey extension to side and rear following partial demolition of existing garage; erection of a detached garage to rear and installation of 2 roof lights to side facing roof slope</p> <p>Comments submitted: No objections. If approved, the Parish Council recommend that ERYC include the following conditions;</p> <p>to undertake a flood risk assessment due to the development being in Flood Risk Zone 3.</p> <p>suitable water attenuation plans including soakaways to mitigate the impact of surface water run-off as a result of the additional non-permeable surface taken up by the new garage</p> <p>the garage to remain ancillary to property, not habitable.</p>
16.	ERYC – Planning Application	<p>21/01899/PLF – Lutea, 12 Butt Lane, Tickton – Construction of dormer windows to front and rear and erection of a single storey extensions to front, side and rear</p> <p>Comments submitted: The PC draw the Planning Officers attention to;</p> <ol style="list-style-type: none"> 1. A potential error in the location plan. The boundary on the plan is incorrect; a piece of land to the South of ‘Langhus’, Butt Lane is within the ownership of ‘Lutea’ and is not shown on the location plan. 2. The impact of the re-alignment of the property; the new plan has rotated the property so that the proposed bedroom windows will overlook properties to the east and west. <p>If ERYC approve the application, the PC recommend the following condition;</p> <ol style="list-style-type: none"> 1. The proposed development substantially increases the footprint of the property. Therefore, suitable mitigation for water attenuation should be carefully considered. The parish is located in the EAs Flood Zone Rating level 3 and Butt Lane is at high risk of surface water flooding. Consideration may be given to the use of SUDs.
17.	ERYC – Planning	<p>21/02448/PLF – Brooksmead, 278 Hull Bridge Rd - Construction of dormer windows to sides</p>

	Application	Comments submitted: <i>No comment</i>
18.	ERYC – Public Protection	To investigate report(s) of a bonfire being built due to potential fire/smoke hazard so close to A1035.
19.	FITTA Group	To accept the donation of outdoor gym equipment to include two upper body units for up to 3 users (one wheelchair accessible) and an accessible picnic bench on behalf of the community, insurance and maintain going forward. RGT approval needed to site equipment on land.
20.	GL Cullington	Approved the request from CP Fitness to hold additional classes at GL Cullington Field on Mondays 9:30 and 10:30 am.
21.	GL Cullington	Approved the request from OWJ Fitness to hold fitness classes on the single MUGA on Wednesday mornings from October 2021.
22.	Grants	Letters of acceptance signed and returned for the Routh Wind Farm Community Fund Grants; a) Hull Bridge Bus Shelter Lighting to the value of £1,385.48. b) Community Woodland to the value of £3,846.00. The Chairman and Clerk reviewed quotations received.
23.	Honours	Nominations submitted.
24.	Insurance	Insurance renewal with Came & Company.
25.	Outdoor Gym	Approved the request from ERYC to hold sessions on a Thursday AM.
26.	Scarecrow Hunt	Approved the request from Tickton Church to use GL Cullington Field Car Park and Recreation Grounds on 16,17 & 18 July.
27.	Wreaths	Decision to order 4no. wreath for Remembrance Day.
28.	Village Matters	Decision to request that BT paint the payphone on Main Street.
29.	Village Matters	Decision to paint ‘no dog fouling’ on pavements.
30.	Village Matters	ERYC requested to repair road gully outside the Village Hall, Main Street, Tickton.
31.	Village Matters	ERYC requested to clear stones on the pavement/road edge A1035 road bridge.
32.	Village Matters	ERYC requested to cut northern verge on Weel Road down to village that was missed.
33.	Village Matters	Resident reported footbridge needs weed spraying and large bin at west side of footbridge in need of painting - reported to ERYC to include on VTF Schedule.
34.	Village Matters	Resident reported Crown & Anchor verge needs cutting back from pavement - reported to ERYC.
35.	Village Matters	Aggregate spill at White Cross roundabout reported to ERYC.
36.	Village Matters	ERYC request to clean the salt bin outside St Pauls - to be actioned before Winter 2021.
37.	Village Matters	Residents reported overhanging trees on Butt Lane – ERYC liaising with Primary School.
38.	Village Matters	Residents reported increased parking on both sides of Weel Road and verges from tourists and customers of public house creating single track road hazard and vehicles turning round in private driveways. ERYC advised this is a Police matter and to report to 101.
39.	Village Matters	Tickton Rambling leaflet sent to ERYC Healthy Lifestyle Team to develop walking app.
40.	Village Matters	Resident reported bridlepath overgrown and is all but impassable. Location: heading east off footbridge on Carr Lane to Foster’s Bridge and footpath from Churchfields – both down to Weel Road and along Turf Gutter. Reported to ERYC PROW.
41.	Youth Provision	Decision for Cllr Vickers to attend and represent the PC at Youth Provision (Beverley and Surrounding areas) meetings and report back to PC.

Resolved: The PC ratified the delegated decisions.

2. The following resolutions were reported as completed;

Min. Ref	Description
009/20 11.	Resolved: To request that ERYC put priority signage at Weel Bridge <i>TO NOTE: Structural repairs and new signs regarding the height and weight restrictions on the bridge have now been completed, along with some additional stop lines for when the bridge is lifting. Hopefully this and the addition of a larger mirror should reduce the incidents of confrontation. A 3-tonne gross vehicle weight limit is in place as it could potentially damage</i>

	<i>the bridge. All over sized vehicles should use Hull Bridge Viaduct, A1035. Item closed.</i>
051/20 1.	Resident: Nomination for Awards. Actioned. Item closed.
070/20 27.	Resolved: To arrange for the removal of dog waste located at the entrance to the metal footbridge into Storkhill Wood. Actioned. Item closed.
070/20 28.	Village Matters: Weel Road/Main Street, Tickton Decision to request cyclist dismount signage or path markings on the corner near to the cairn. TO NOTE: ERYC - The Highway Code section 64 states Section that 'You must not cycle on a pavement' and is supported by law, allowing a fixed penalty to be issued by the Police. Laws HA 1835 sect 72 & R(S)A sect 129 apply and the Police would enforce with a fixed penalty in this case. Item closed.
088/20 3.11	Village Matters: Decision to request that ERYC Public Rights of Way team fix 'No cyclist' and 'No litter sign' signage at the stile at the entrance to (PROW Number TICKF13/PROW Name Tickton Footpath No.13) near to the footbridge. TO NOTE: ERYC Ramblers volunteers will be installing additional way-markers on the network to the south of the village at some point soon. ERYC agreed to install 'no cycling' signage in due course. Item closed.
088/20 3.13	Village Matters: Decision to request that ERYC Bridge's Team ensure that outstanding work to build up the river banks following work on the A1035 road bridge works and river bank is completed to avoid any potential future flooding issues. Actioned. Item closed.
082/20 4.	Resolved: The PC agreed that preventative measures i.e., re-designing the bridges may provide the best solution in the first instance. In the event that ERYC are unable to introduce such measures, the PC to request that ERYC consider installing CCTV. Refer to Minute Ref. 122/20 b. Item closed.
086/20 5.	Resolved: The PC approved the request to undertake Grounds Maintenance on behalf of the RGT. Reported at the RGT Meeting. Item closed.
100/20 3.	Resolved: The PC agreed to apply to the Woodland Trust for new trees. Item closed.
119/20 4.	ERVAS: Emergency Food Boxes Resolved: The PC deferred this matter to the Clerk in consultation with members. The clerk left details with ERVAS. Item closed.
008/21 2.	Red & Green Cottages, Weel Road Resolved: The PC agreed to report the following matters to ERYC; •Urgent public health issue – to investigate reports of foul water running from the caravan sited in front of the derelict cottages and to ensure that the foul water from all caravans and statics on this property have appropriate drainage in place. •To investigate the pipes installed under the bund on the eastern boundary, leading to the front of the derelict cottages and that the septic tank complies with current regulations. TO NOTE: Referred to EA. Item closed.
014/21 3. B)	Meaux Lane TO NOTE: ERYC Highways are planning to install some standard kerbing in some areas. This will increase the road width and have a lot more strength than the extruded ones that are currently in place. Item closed.
027/21 1.	Cllr Vickers proposed that the PC considers exploring options to engage a trainer for an opening session. Say a day or half day where residents' book in advance. Resolved: Approved. Actioned. Item closed.
027/21 2.	Resolved: The PC agreed to request a commitment from the EA that the existing 'text/call/email' warning system offered to registered members is operating correctly and is utilised in order to protect people, homes and businesses whilst River Levels are maintained at high levels. TO NOTE: The EA - confirmed that the Flood Warning/Alert System is fully operational and has been throughout the winter. Flood warning guidance uploaded to PC website. Item closed.
031/21 10.	Resident - the letter of concern relating to water leakage along Weel Rd from the River was noted. Resolved: The PC agreed to; 1. Write to establish how EA and ERYC (cc: MP) plan to mitigate and remedy the lack of flow of water on the River Hull at the Parish of Tickton which is undermining the infrastructure of the River Bank.
063/21	Flood Alleviation: The Environment Agency correspondence and Spring briefing (River Hull Bathymetry) received in response to Minute Ref: 027/21 2. and 031/21 10. was noted. Resolved: The PC agreed; 1. To thank the EA for the prompt response. 2. To ask if any parishioners recall when the concrete wall was installed or have any local

	<p>knowledge that could be shared to aid EAs investigation works.</p> <p>3. To request that the EA confirm what their plans are to resolve and repair any damage resulting from water seepage from the River Hull that is undermining both the Riverbank and Weel Road.</p> <p>TO NOTE: The EA are currently at the investigative stage. They have appointed a contractor to help investigate the structural integrity of the walls. Once the EA get the results back (end of summer, early autumn) and have a better understanding they can look at options going forward, funding permitted. Historical information obtained from parishioners regarding the concrete wall was returned to the EA. Item closed.</p>
042/21 3.1	Firth Farm Advertisement Signage <u>Resolved</u> : To establish if permissions are required to place signage on the verge. Item closed.
047/21 1.	Outdoor Gym Post Installation and Annual Playground Inspection Reports recorded low risk findings. <u>Resolved</u> : Low risk findings to be addressed prior to next Inspection where appropriate. Actioned. Item closed.
047/21 3.	ERYC Village Taskforce Walkabout <u>Resolved</u> : Cllr Oliver to attend. Cllrs to collate a list of repairs and send to the Clerk. Item closed.
047/21 6.	Parish Matters: The broken salt bin at Hull Bridge footbridge (west) reported to ERYC. Actioned. Item closed.
047/21 7.	Parish Matters: The new Hull Bridge Memorial Stone is deteriorating was reported to ERYC TO NOTE: ERYC - the stone has been given a clear coating of sealant to help prevent any further deterioration, as a cost-effective alternative to replacing the stone or re-carving the letters on what already appears to be a soft layer in a natural material. Item closed.
051/21 1.	<u>Resolved</u> : The PC approved the Zoom registration on a monthly basis. Actioned. Item closed.
051/21 2.	<u>Resolved</u> : The Standing Orders, Financial Regulations and the updated Risk Assessment and Asset Register were approved for the financial year 2020-21. The updated Model Financial Regulations (2019) and amended Standing Orders were adopted from 1 April 2021. Actioned. Item closed.
052/21 1.2.3 & 4.	Staffing Matters. Actioned. Item closed.
056/21	Councillor Vacancy – Tickton. Cllr Pugh co-opted. Item closed.
060/21 1.	Planning Applications - 21/00947/PLF / 21/00957/PLF / 20/04277/PLF Comments submitted to ERYC Planning Portal – Item closed.
060/21 3.1	Keystore - Unit 1, Weel Road, Tickton (18/01623/PLF). Item closed.
060/21 3.3	Main Street - <u>Resolved</u> : To request that ERYC investigate the safety of the remaining brickwork (recently demolished) on the wall at the front of the property. Item closed.
062/21	Motion: Cllr Oliver proposed that the PC considers; <ul style="list-style-type: none"> 1. A virtual meeting of the planning committee to be held prior to an ordinary parish council meeting and recommendations to be presented to the full council. This would ensure that all planning applications are fully discussed and would reduce the amount of time spent on planning applications within the ordinary meetings. b. delegating the decision to the clerk in consultation with the planning committee; the consultation can be held virtually. <u>Resolved</u>: The PC approved motion 1 and 2b; terms of reference and scheme of delegation to amended accordingly. Cllr Dickson was elected onto the Planning Committee. Actioned. Item closed.
064/21	<u>Resolved</u> : Cllr N Walker to invite Tickton & Routh Community Homes to circulate an advertisement to promote their presentation at the Annual Parish Meeting on 26.4.21. Actioned. Item closed.
065/21 1.	<u>Resolved</u> : The PC approved the Parish Appraisal Report and agreed to set up a Working Group to consolidate the results into a development plan. Uploaded to the PC website. Item closed.
065/21 2.	<u>Resolved</u> : To request that ERYC consider relocating the Household Recycling Centre and in the interim repair and widen Weel Bridge and Weel Road to three lanes to safely accommodate traffic queuing for the Centre and traffic travelling to and from the village of Weel. TO NOTE: ERYC are actively searching for an alternative location, but have so far, not been able to progress an option to consider in detail. ERYC will continue to press on with a view to opening a new site as soon as they reasonably can. Item closed.

065/21 4.	VE Day – 8 May 2021 <u>Resolved</u> : The PC agreed to display the Silent Soldiers and red, white & blue ribbons on lamp posts and noticeboards between 4 May - 14 May 2021. Actioned. Item closed.
066/21 2.	<u>Resolved</u> : The Clerk to prepare response to the Remote Meetings – Call for Evidence in consultation with the PC. Item closed.
066/21 3.	ERYCCG: Community Newsletters <u>Resolved</u> : The PC to share on website and AAT. Actioned. Item closed.
066/21 4.	Resident: Letter of concern regarding traffic speed on the A1035. <u>Resolved</u> : The PC to request that ERYC Traffic Management and the Police consider investigating and respond to concerns relating to traffic speed during the day and after 17:00 hours along the A1035 from the roundabout at Hull Bridge Road through to Routh and Main Street, Tickton. TO NOTE: Response received from ERYC. On advice, Clerk contacted Safer Roads to request camera surveillance after hours –acknowledgement received, Safer Roads will factor this into scheduling enforcement visits. Item closed.
068/21 1.	2020-21 Year End Statements, Accounts, Annual Report. <u>Resolved</u> : The PC approved the documentation to present to the Internal Auditor. Actioned. Item closed.
068/21 2.	2021-22 Base Budget and Reserves. <u>Resolved</u> : The PC approved the Base Budget and Restricted, Ear Marked and General Reserves. Updated files & website. Item closed.
071/21 072/21	Election of Chair for Council 2021-22 <u>Resolved</u> : Cllr Sinkler is elected Chairman and declared Acceptance of Office. Documents received/processed. Item closed.
074/21	<u>Co-option Resolved</u> : The PC approved the co-option of Lucy Pugh and the Declaration of Acceptance of Office was signed. Documents received/processed. Item closed.
075/21	Election of Working Groups a) Committee and Working Group Terms of Reference Documents updated, uploaded to website. Item closed.
076/21	Appointment of Internal Auditor. Item closed.
079/21	Appointment of Parish Transport Champion. Item closed.
080/21	To Appoint Council Signatories. Bank mandate updated. Item closed.
081/21	Delegation of decision making. Item closed.
082/21	<u>Resolved</u> : The PC approved the meeting dates (subject to change due to the Coronavirus). Actioned. Item closed.
085/21	Meaux Lane - <u>Resolved</u> : The PC to report the edging kerb to ERYC Highways. Actioned. Item closed.
088/21 3.2	Land East of the Nags Head Pub, Routh <u>Resolved</u> : To request that ERYC investigate vehicles on land and the removal of fencing that has created vehicle access and a walkway. ERYC - No action required at the time of visit. Item closed.
090/21	<u>Resolved</u> : The PC approved the motion and agreed to request that ERYC Traffic Management/Highways and the Police investigate and consider implementing the following; 1. To introduce a one-way system to reduce traffic issues due to the road being a single-track. 2. To manage and enforce use of passing places and speeding to reduce dangerous driving and to improve safety for horses and riders, cyclists and pedestrians. 3. To reduce the speed limit (currently 40 mph). 4. To restrict vans and larger vehicles using Weel Road in order to reduce traffic build up on Main Street and to improve the flow of traffic when A1035 road closures occur. 5. To request an update on any future plans that Highways England may have for the A1035. TO NOTE: ERYC - Both the A1035 and Weel Road are highways under the control of ERYC, and not Highways England, and that all public roads are governed by legislation, and common practice, to ensure consistency for drivers whether they are travelling. For this reason, and because we use knowledge, qualifications, and experience gathered over decades, ERYC are able to work collectively nationwide to establish the most efficacious measures to tackle excessive traffic speeds. ERYC note the PCs comments about the speed of traffic on Weel Road, and the use of passing places, however, they have not experienced the same level of concern. For this reason, ERYC have no plans at this current time to amend the speed limit. Item closed.
096/21	<u>Resolved</u> : The dates of the period for the exercise of public rights were approved to commence on Monday 14 June and ending on Friday 23 July 2021 as suggested by the External Auditor. Noticeboards/website updated. Item closed.
097/21 1.	Annual Rents Review – Allotment Rent and Defibrillator Agreement (Electricity) <u>Resolved</u> : The

	PC approved 0% increase. Allotment Agreements/Invoices raised. Item closed.
097/21 2.	Community Grants Resolved: The PC approved the Community Grants to local groups Actioned. Item closed.
097/21 2.	Resolved: Local groups can apply to the PC for a Community Grant. The criteria and application form to be uploaded to the website and shared on AAT. Actioned. Item closed.
097/21 3.	Resolved: The PC approved the cost of grounds maintenance on the land contained held in Trust (two-thirds of the Village Field) at a cost of £1100 by way of gift. RGT Mtg 20.9.21. Item closed.
097/21 4.	Parish Council and RGT Insurance. Renewal accepted under delegated authority. Item closed.
097/21 5.	Resolved: The PC approved annual subscription to ERNLLCA, SLCC & HWRA. Actioned. Item closed.
111/18	Resolved: It was agreed that Cllr N Walker and the Clerk research options for Village Green Status and report back to the Parish Council. Refer to 110/21 1. Item closed.
088/20 3.15	Village Matters: Following the advice of ERNLLCA and NALC decision to liaise with Ward Cllr Gatheshill in order to identify ownership of Common Land at Weel. Refer to 110/21 1. Item closed.

3. The following updates were received on outstanding matters;

186/19	Motion: Cllr Hadley proposed that the PC considers 'asking ERYC to install a zebra crossing outside of Tickton Primary School'. Seconded by Cllr N Walker, all in favour. Resolved: Motion carried.
117/20 2.	Motion: Cllr N Walker proposes that the PC considers asking ERYC for support with Traffic Management in the vicinity of Tickton Primary School at pick-up/collection times. Resolved: The PC approved the motion. UPDATE: Pending receipt of the results of ERYC Traffic Survey undertaken w/c 5.7.21. the PC requested that a) Tickton Primary School continue to inform parents/carers via newsletters and b) ERYC Parking Enforcement and PCSOs attend at school drop off/pick up times.
121/20 3 a)	Hull Bridge - Signage Delegated decision to request that ERYC reposition the 'Cyclists Dismount' sign on posts prior to entering bridge following request from resident.
121/20 3 b)	Hull Bridge – Entrance Barriers Delegated decision to contact ERYC regarding the removal of the entrance barriers. ERYC confirmed that they had been permanently removed to improve access for cyclists and larger wheelchairs. This matter was referred to Ward Cllrs for further consideration. UPDATE: ERYC are in the process of relocating the signs ('Cyclists Dismount and 'No horse riding') onto a new post in the centre of the path (still providing the minimum width for wheelchair access) so they are clearly visible.
031/21 10.	2. Request that ERYC consider gritting Weel Road (Crown & Anchor to Weel Village) as a priority route to reduce the hazard for vehicles and pedestrians from River water freezing on the road. UPDATE: The PCs request will be considered by the Asset Strategy Team in the Highway Infrastructure Asset Management Policy's update later in the year.

114/21 FINANCE

1. External Audit Report 2020-21

The External Audit Report was received with no comments.

Resolved: The PC approved the period for the exercise of public rights from 16 August to 30 September.

2. Hull Bridge Bus Shelter Lighting

Resolved: The PC approved East Riding of Yorkshire Councils quotation to install the lighting column at a cost of £1731.85 + VAT in accordance with Financial Regulation Order 11.1.a) i.

3. Hull Bridge Bus Shelter - Street Lighting Service Level Agreement

Resolved: The PC approved the Service Level Agreement No. 1 (Management & Maintenance) at an annual cost of £51.01 reduced to £25.54 for 2021-22. The PC to add to asset register to provide public liability insurance cover.

4. Community Woodland

Resolved: The PC reviewed quotations and appointed Yorkshire TreeCraft to undertake Stage 1 arboriculture works at a cost of £1836.00.

5. Finance & Budget Monitoring Report, payments and income.

Delegated Payments	Net	VAT	Gross	ID
MKM BS Ltd - Hand saw	7.14	1.43	8.57	1957
Tickton Village Hall - CCTV	1250.00	0	1250.00	1966
All Saints Church - Emergency Shelter Community Grant	750.00	0	750.00	1967
St Pauls Church – Wednesday Club/Youth Kaf Community Grant (Cancelled)	750.00	0	750.00	1968
Staff costs incl. salary, pension and reimbursement	1026.40	0	954.79	1969/0/DD
Came & Company - Insurance	1823.73	0	1823.73	1971
HWRA - Membership	25.00	0.00	25.00	1972
East Riding Group Ltd - Grounds Maintenance	382.28	76.46	458.74	1973
Bleadon PC - Charles Arnold Baker	53.85	0.00	53.85	1974
ERVAS - Payroll Processing	36.00	0.00	36.00	1975
Staff costs incl. salary, pension, HMRC PAYE and reimburse.	1365.38	34.18	1399.56	1976/7/8/DD
The Church, Tickton (Re-issued ID 1968)	750.00	0.00	750.00	1979
ICO – Data Protection Fee	35.00	0	35.00	DD
East Riding Group Ltd - Grounds Maintenance	382.28	76.46	458.74	1980
SLCC - Subscription	144.00	0	144.00	1981
Staff costs incl. salary, pension and reimbursement	1032.30	3.50	1035.80	1982/3/DD
East Riding Group Ltd - Grounds Maintenance	382.28	76.46	458.74	1984
Staff costs incl. salary, pension and reimbursement	1028.89	0	1028.89	1985/6/DD
PKF Littlejohn LLP - External Audit	300.00	60.00	360.00	1987
Payments presented at the meeting held on 20.09.2021				
East Riding Group Ltd - Grounds Maintenance	382.28	76.46	458.74	
The Royal British Legion – Wreaths	86.75	0	86.75	
Staff costs incl. salary, pension and HMRC PAYE	1161.01	0	1161.01	
ERVAS – Payroll Processing	36.00	0	36.00	
Income				
Nat West Bank Interest – April/May			0.15	BS
Precept 50%			16211.50	R1
HMRC - VAT Refund 2020-21			3838.24	R2
Northern Powergrid - Wayleave			62.26	R3
Allotment - Rent			55.00	R4/5
Nat West Bank Interest – June/July/August			0.26	BS
Precept 50%			16211.50	R6

Resolved: The PC approved Finance & Budget Monitoring Report, payments and income presented.

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

115/21 STAFFING MATTERS

Resolved: The PC approved salaries and pension.

116/21 DATE OF NEXT MEETING(s):

The next Ordinary Meeting of the Parish Council will be held on Monday 18 October 2021 at 7.30pm.

The Minutes were signed as an accurate record at the meeting held on the 18 October 2021