

Tickton & Routh Parish Council

www.ticktonandrouth.org.uk

Parish Clerk
Michelle Middleton

C/o Three Gables
260 Hull Bridge Road
Tickton
HU17 9RT
07563 155 095
info@ticktonandrouth.org.uk

Dear Councillors

6 December 2021

You are hereby summoned to the Ordinary Meeting of Tickton and Routh Parish Council which will be held after the Public Forum on **Monday, 13 December 2021 at 7:30pm** in the Main Room, Village Hall, Tickton

Michelle Middleton

Michelle Middleton (Clerk to the Council)

PUBLIC FORUM

Members of the public may make recommendations about matters to be discussed at the meeting or other items of public interest.

AGENDA

1. **APOLOGIES** - To receive apologies for absence.
2. **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
3. **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
4. **MINUTES**
 - 4.1. To approve the minutes of the Parish Council meeting held 15 November 2021.
 - 4.2. To receive the draft Minutes of the Finance Committee meeting held on the 22 November 2021.
5. **COUNCILLOR VACANCY FOR THE PARISH OF TICKTON** - To receive application and to consider appointing to the vacancy.
6. **COMMUNITY SAFETY**
 - 6.1. To note any incidents/crimes reported.
 - 6.2. To receive ASB Six Month Statistics - Beverley Rural
7. **PLANNING**
 - 7.1. **Planning/Tree Applications** – to consider and agree response to the following application(s) and any that are received after publication of agenda.
 - 7.1.1. [21/04336/PLF](#) - Storkhill Farm, Hull Bridge Road - Erection of two holiday cabins (by 31.12.21)
 - 7.2. **Planning Decisions** – to note any decisions received from ERYC.
 - 7.2.2. [21/03831/VAR](#) – Little Storkhill Farm, 223 Hull Bridge Road – Variation of condition 16 (approved plans) of planning permission 18/04042/PLF (Conversion of existing building and erection of link extension to create dwelling and erection of 4 dwellings following cessation of existing HGV operation and removal of existing buildings) to allow alterations to layout of Plot 4 – **Approved.**
 - 7.3. **Planning Enforcement** – To consider any enforcement matters.
8. **CONSULTATIONS** – To consider response to consultations received.
9. **MOTIONS PROPOSED BY COUNCILLORS**
10. **FLOOD ALLEVIATION** – To receive any updates and approve actions.
11. **WORKING GROUPS & PC REPRESENTATIVES** – To receive any updates and approve actions.
 - 11.1. **Community Led Housing**

11.2. Parish Development – Cllr Vickers to update and the working group proposes that the PC considers;

- a) approving in principle, a community library installed on the grassed area at the exit of the VH car park and authorisation to progress design, quotations & grant application or consideration by full council.
- b) access to Cllrs contact information and adding Cllrs photographs on the website

11.3. Young People’s Provision

11.4. Routh Wind Farm Community Fund - To receive application for RWF Tickton Representative and to consider appointing to the role.

11.5. Defibrillator Group – To elect Representative.

12. PARISH MATTERS

12.1. Winter Services – To consider approving quote for additional service provision.

12.2. Whirlybird Roundabout – To receive update and consider approving quote for replacement top unit at a cost of £2,816.00 plus VAT and to consider submitting an insurance claim (excess £400).

12.3. Ground Maintenance Contract 2022-23 (option to extend 3 years) – To approve quotations.

13. CORRESPONDENCE – To consider and approve any actions relating to;

13.1. ERNLLCA: Newsletter, Civility & Respect Newsletter, Employment Policies & HR support docs.

13.2. NALC: NALC Newsletter and Bulletin, Events - Levelling Up and Safer Communities.

13.3. EYRC: Overview and Scrutiny committee – To consider topic for scrutiny 2022-23.

13.4. ERYC: Village Taskforce Walkabout Satisfaction Survey (closing date 14 January 2022).

13.5. ERYC: Queens Platinum Jubilee - Small Community Grant Fund available early 2022.

13.6. ERYC: Avian Influenza Public Information.

13.7. ERYC: Climate Change Public Survey (closing date 27 February 2022).

13.8. ERYC: Children’s Safeguarding Public Information.

13.9. ERYC: Joint Local Access Forum Agenda - 15 December 2021

13.10. ERCCG: Newsletter.

13.11. Humberside Police & Crime Commissioner: Police & Crime Plan 2021-2025.

13.12. Resident: Proposed Solar Farm, Field House Farm.

14. CLERKS REPORT

14.1. Parish Council meeting room 2022 – To approve.

14.2. Covid-19 Omicron variant – To approve Risk Assessment and temporary scheme of delegation in the event that Government restrictions are imposed.

14.3. To record Delegates Decisions.

14.4. To receive updates on outstanding resolutions and consider any actions to progress.

14.5. To dispose of resolutions completed.

15.

BUDGET 2022-23 - To consider the Finance Committee recommendations recorded in the Minutes;

15.1. Proposed Development

a) To approve undertaking a project on GL Cullington Field to enhance the belt of trees to create a woodland walkway with bulbs.

b) To approve submitting a grant application to the RWF and PC to fund 20%.

c) To approve a grant application to the RWF Community Chest Fund towards new website costs (tbc).

15.2. Budget 2022-23 - To approve a budget for 2022-23 at £35,127.

15.3. Asset Register - To approve the updated asset register. The Finance Committee to review the register against loss & damage cover and level of insurance excess in preparation for the 2022-23 renewal.

16.

PRECEPT 2022-23

To note that the provisional 2022-23 tax base for T&RPC is 652.9 Band D equivalent properties.

17. FINANCE

17.1. Finance & Budget Monitoring Report - To receive and approve.

17.2. Income & Payments - To note Income received & approve Payments presented

Payments	Net	VAT	Gross
East Riding Group Ltd – Grounds Maintenance	382.28	76.46	458.74
East Riding Group Ltd – Grounds Maintenance - (cancelled and re-issued cheque no. 16074)	382.28	76.46	458.74
Addplant Ltd – HERAS fencing	18.90	3.78	22.68

East Riding Voluntary Services Ltd – Payroll Processing	36.00	0	36.00
Staff costs	1160.28	0	1160.28
Income			
Nat West – Bank Interest	0.09	0	0.09

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

18. STAFFING MATTERS

To approve salaries, PAYE and pension presented in the Financial Report.

19. DATE OF NEXT MEETING(s): The next Ordinary Meeting of the Parish Council will be held on Monday, 17 January 2022 at 7.30pm at Tickton Village Hall.