

Tickton & Routh Parish Council

Minutes of the **Ordinary Meeting** held on **Monday, 21 February 2022** at 7.30pm held in the Small Room, Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Cross; Dickson & Oliver

In Attendance: The Clerk, Mrs Michelle Middleton; Ward Councillors Gateshill (Agenda items 1-3/Minute 018-020/22)

Apologies: Councillors: Hadley; Lenton; Pugh; Vickers; N Walker & T Walker

Absent: None recorded.

Public: No members of the public were in attendance.

018/22 APOLOGIES – Councillors: Hadley; Lenton; Pugh; Vickers; N Walker & T Walker.

019/22 DECLARATION OF INTEREST – None recorded.

020/22 TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT

a) **Butt Lane Trees** (Minute Ref. 119/21)

There was no further update from ERYC.

b) **Tickton Primary School Entrance – Drainage** (Minute Ref. 142/21 2.)

Resolved: Ward Councillor Gateshill agreed to progress this matter with ERYC Highways team.

c) **Litter on Meaux Lane, Routh**

Resolved: The PC requested that Ward Councillor Gateshill request for a litter pick prior to the grass cutting season.

021/22 MINUTES

Resolved: The minutes of the Parish Council meeting held 17 January 2022 were approved as a true and correct record.

022/22 COMMUNITY SAFETY - To note any incidents/crimes reported.

Police Neighbourhood Alerts

Resolved: The PC agreed to request Humberside Police to include locations to any Neighbourhood alerts in order to inform communities where any criminal activity is taking place.

023/22 PLANNING

1. Planning/Tree Applications - to consider and agree response to the following application(s) and applications received after publication of agenda.

No planning applications were received.

2. Planning Decisions - to note any decisions received from ERYC.

a) [20/04277/PLF](#) – Land East Of 1 River View, Weel Road, Weel – Change of use of garden for the siting of a shepherds hut for use as holiday accommodation (retrospective) [AMENDED PLANS] – **Approved**

3. Planning Enforcement - To consider any enforcement matters.

3.1. The PC noted the updates received from ERYC on outstanding matters;

- 21/00884/UNUSE3: The Stables, Carr Lane (Minute Ref. 113/21 1.8.) – The case was ongoing.
- 20/01087/UWORK3: GO LGV, Weel Road (Minute Ref. 140/21 3.1.) – The case was ongoing.
- Chimney/Smoke - Riverside Works (013/22 2.) – The case was closed.
- 22/00094/UNUSE3: High Farm Country Park (Minute Ref. 006/22) – The case was closed.
- 18/00776/UNUSE: Red & Green Cottages (Minute Ref. 140/21 3.2.) - Appeal pending.

3.2. [20/00001/REFUSE](#) – Land North West Of Red Cottage 1 Weel Road Tickton

Resolved: The PC agreed to request the Internal Drainage Board to inspect Turf Gutter Drain to ensure that it does not pose a flood risk to the village.

Resolved: The PC agreed to write to the Planning Inspectorate to recommend a site visit be undertaken prior to the Appeal hearing in order to consider any development since the application was submitted.

3.3. [21/00457/PLF](#) 280 Hull Bridge Road, Tickton

Resolved: The PC agreed to request that ERYC investigates damage to the Highway verge potentially caused by on site deliveries, the proposed use of and/or any potential environmental effects of aggregate spoil stored to the rear of property and to ensure that the driveway leading to the garage complies with approved plans.

4. East Riding Local Plan – Notice of adoption of the Flood Risk Sequential and Exception Test Supplementary Planning Document (SPD) (November 2021). The adopted SPD provides further guidance on the application of Policy ENV6 (Managing Environmental Hazards) of the East Riding Local Plan Strategy Document and would be an important material consideration in the determination of planning applications.

024/22 CONSULTATIONS – None received.

025/22 MOTIONS PROPOSED BY COUNCILLORS

a) Councillor Oliver proposed that the PC considered requesting ERYC to review cyclist dismount/other appropriate signage at Hull Bridge based on information on link:

<https://cycleseahaven.org.uk/cyclists-dismount-signs/>

Resolved: The PC agreed to defer the motion pending further research.

026/22 FLOOD ALLEVIATION

a) River Hull Flood Alleviation Works

The Environment Agency is undertaking works to strengthen the river bank at the Crown & Anchor.

b) Weel Tip Flooding

The household recycling centre was temporarily closed due to flooding.

027/22 WORKING GROUPS & PC REPRESENTATIVES

1. Community Led Housing

A working group meeting was held on 10 February and some progress was made. The group was awaiting confirmation from the bank regarding the new bank account.

2. Young People's Provision

Cllr Vickers was asked by ERVAS to submit a paragraph to support the bid with particular reference to Tickton and Routh. If successful the PC would be a part of a network of youth provision managed by ERVAS.

The Beverley outreach youth provision confirmed their interest in working together and a meeting has been arranged. Cllr Vickers to contact Cherry Tree Centre to gain insight into the community youth provision in Beverley.

On a final note, members of the Tickton Youth Club plan to look at how it might restart the evening sessions in the Village Hall.

3. Defibrillator Group - No updates to report.

4. Village Hall - No updates to report.

5. Parish Development – Cllr Oliver provided an update and the PC considered the Working Groups proposals;

a) **First Aid Training** - To consider offering training to community groups ahead of any Jubilee events.

Resolved: The PC agreed to offer First Aid Training to community groups.

b) **The Tree Council Grant – Hedgerow to boundary of GL Cullington Field** - To receive grant offer, to consider/approve quotations received and Risk Assessment.

Resolved: The PC received the grant offer and approved the Risk Assessment. The PC considered quotations and appointed Henley's Nurseries to supply hedging plants and supplies at a cost of £307.80 + VAT. The PC delegated authority to Cllr Oliver (Project Lead) and the Clerk to contact Tickton Primary School in order to obtain all necessary consents and to progress the project through to completion.

c) **Group Council photograph** – To consider a group council photograph on the Parish website.

Resolved: Deferred.

d) **Temporary timetables in bus shelters** – To consider the preferred method of attaching temporary bus timetables to shelters to avoid potential damage.

Resolved: The PC agreed not to attach temporary bus timetables to the wooden shelters.

e) **Open area behind The Orchard sign/Farm Wall** - To establish the landowner of the open area behind The Orchard sign abutting the Farm wall. If ERYC, to consider requesting if it can be reseeded with grass.

Resolved: The PC agreed that Councillor Sinkler contact the Farm to establish ownership of the open area behind The Orchard sign abutting the Farm Wall.

f) **Routh Wind Farm Grant** – To improve the appearance of the village - In principle, to apply to the Routh Wind Farm Community Fund to improve the appearance of the village.

Resolved: The PC agreed in principle to support and to match fund a Routh Wind Farm grant application to improve the appearance of the village. The Working Group to prepare an application, obtain quotations and undertake any further consultation for consideration.

g) **Proposed Solar Farm** - To further explore community benefit opportunities ahead of proposed Solar Farm planning application.

Resolved: The PC agreed to undertake further research to explore community benefit opportunities ahead of proposed Solar Farm planning application.

028/22 PARISH MATTERS

a) **Annual Parish Meeting (APM)** - To consider dates and agenda.

Resolved: The PC agreed to host the APM on the 16 May 2022 prior to the Annual Council Meeting. The agenda to include a brief update from the Working Group on developments resulting from the Parish Appraisal.

b) **The Queen's Platinum Jubilee** - To receive update and agree any actions.

Resolved: The PC agreed to host a public meeting to consider community celebrations.

c) **ERYC Jubilee Grant (commemorative coins)** - To consider/approve award offer of £500, quotations including any terms of payments and preferred method of distributing coins.

Resolved: The PC agreed to accept the ERYC grant offer of £500. The PC considered quotations and appointed Insignia Ltd to supply 500 enamelled commemorative coins engraved 'Tickton & Routh Parish Council' and kraft envelopes at a cost of £720 + VAT. The PC agreed to match fund £220 towards the cost of this project. The PC believe that it is beneficial to the residents of the parish and is commensurate with the expenditure. In the event that payment is required at point of order, the PC granted approval for the Clerk to pay on a credit card and the PC would reimburse on receipt of invoice/receipt. The coins will be given to educational settings in the parish for distribution to children on their register. An application form will be made available for parents on the Tickton and Routh electoral roll to apply for a coin for their child(ren) aged 0-4 years who live in the parish and are not registered to Tickton Primary School, Tickton Pre-School and Play Pals or Fir Trees Nursery in the summer term 2022. Any remaining coins will be made available to older siblings and then the wider community on a first come first served basis.

d) **Hull Bridge Foot Bridge** - To consider ERYC inspection report and agree any actions.

The inspection report confirmed that the bridge is good condition except for the wear and tear such as the waterproofing, surfacing and the expansion joints. These repairs have been added to the Highway structures work bank and the items will be replaced when the funds are available.

The report confirmed that there are signs of surface wetness which appears to be coming from the expansion joints. The surface wetness is causing damage to the memorial stone. ERYC has been contacted to enquire how the Bridge team plan to make good the damage to the memorial stone and engraving that was recently replaced (2019). The PC was awaiting a reply from ERYC.

e) **Weel Tip** – To consider ERYC Overview & Scrutiny Committee report and agree any actions.

The PC noted that ERYC had agreed that it is high priority to find a new site for the Household Recycling Centre. ERYC are in the process of identifying suitable pieces of land and going through a process to request funding be allocated to the project. Due to this, timescales are unknown at the moment.

f) **Weel Speed Limits** – To update and consider supporting resident’s request for site meeting with ERYC.

Resolved: The PC agreed to request a site meeting with ERYC Traffic Management Team and residents to consider a solution to concerns raised regarding the speed limits in Weel.

g) **Winter Services** – To review and agree any actions.
The PC reviewed Winter Services.

h) **Village Field Tree Felling** – The commencement of works approved under Minute Ref. 114/21 4.
The PC noted that due to Storm Eunice the contractor will arrange a date to fell the remaining trees.

i) **Hull Bridge Bus Shelter Light** - To approve submission of end of grant report to the Routh Wind Farm. **Resolved:** The PC approved the submission of the end of grant report.

029/22 CORRESPONDENCE

1. **ERNLLCA:** Newsletter(s), Chairman & Clerks Chats, International Women's Day – noted.
2. **NALC:** NALC Newsletter(s), Bulletin(s) and training – noted.
3. **ERYC:** Carriageway repairs A1035 Nr Whitecross roundabout from 31.1.22 to 1.3.22. – noted.
4. **FITTA Group:** Transfer of ownership to PC - Outdoor Gym Equip. (2 pieces) & Picnic Table – noted.
5. **The East Riding Stages Rally 26 & 27 February:** Event update – noted.

030/22 CLERKS REPORT

1. Delegates decisions since the meeting held on 17 January 2022;

ID	Description	Decision
1.	ERYC Highways	School Entrance – To request that ERYC consider adding a dropped kerb and making the footpath wider by utilising the verge as a temporary safety measure whilst funding is secured to resolve the drainage issue.
2.	ERYC PRoW	Public gate on Churchfields – Request to consider adding rubber buffer to reduce noise on shutting.
3.	ERYC PRoW	Public gate onto Swinemoor Pastures – Request to adding rubber buffer to reduce noise on shutting.
4.	ERYC Streetscene	Fly-tipping on Meaux Road, Routh reported.
5.	Noticeboard	Cllr Oliver donated surface matting which was fitted around the base of the noticeboard. The community were informed of the new location via AAT.
6.	Salts Bins	a) Main Street – ERYC confirm that it was on the list for power washing. b) Weel – ERYC confirmed that this bin would be relocated from the sloping verge nearer to the roadside for ease of access by residents.
7.	Environment Agency	To request repairs to reduce the movement in the wooden steps onto the embankment at the side of Hull Bridge Footbridge.
8.	BT Payphones	To request confirmation of services available due to cash and card payment options not being available at either pay phone. BT confirmed that both emergency calls and calls to the Operator (for Transfer Charge) are available from both payphones. There is an issue with the credit/debit card service for calls which BT are aware of and aim to have this resolved as soon as possible. Callers can get in touch with the BT Payphone Customer Service Team on 0800661610 if they experience any problems when trying to make a debit or credit card call. The box on Main Street is expected to be painted between April and September. The engineer will also attend to clean the payphones and ensure that the user notice boards are up to date.
9.	Litter Bin	To request ERYC empty the overflowing bin at the bottom of Carr Lane, Tickton near to the footbridge that was reported by a resident.

2. The following updates were received on outstanding resolutions;

Min. Ref	Description
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144/21 2.1.	Chatty Bench – The bench was delivered and awaiting installation.
163/21 2.	Whirlybird Roundabout – Awaiting installation date of new unit. Insurance claim approved.
010/22	Bus Timetables – the request for permanent timetable boards at all shelters in the parish is being considered and EYMS confirm that they are consulting with ERYC Highways.

3. The following resolutions were reported as completed;

Min. Ref	Description
097/21 6.	Finance & Government 2021-22 - SO, FR, RAs, Asset Register and Policies.
112/21 3.	The Queen's Platinum Jubilee – PC Grant circulated to community groups, web & AAT.
145/21 4.	Basket Swing (GL Cullington) – the chain parts have been received and fitted.
145/21 6.	Annual Playground Inspection September 2022 – order confirmed.
013/22 1.	Swinemoor Pasture Gate – repairs to fix gate closer fittings completed.
162/21 e.	Parish Development – individual councillor photographs.
164/21 4.	ERYC Village Taskforce Walkabout Satisfaction Survey – submitted.
165/21	Parish Council meeting room 2022.
006/22	High Farm Country Park – filed closed by ERYC.
011/22 1.	Winter Services – continue to monitor.
011/22 3.	ERYC Healthy Lifestyles Team – informed ERYC.
012/22 3.	ERYC: The Queen's Platinum Jubilee Community Fund – Grant application submitted.
012/22 4.	ERYC: Town and Parish Council Charter – documentation returned to ERYC.
013/22 2.	Chimney/Smoke - Riverside Works
014/22 3.	Precept – Demand documentation returned to ERYC.

031/22 FINANCE

1. **S137(4)(a) LGA 1972** – It was noted that the S137 has been approved at £8.82 per elector for 2022/23.

2. Finance, Budget Monitoring Report

Resolved: The Parish Council approved the financial reports.

3. Income & Payments

Resolved: The Parish Council noted income received and approved payments presented;

Payments	Net	VAT	Gross
East Riding Group – Winter Services	526.00	105.20	631.20
Kompan Ltd – Basket Swing Parts	510.60	102.12	612.72
ERNLLCA – Planning Training	20.00	4.00	24.00
Addplant Ltd – HERAS Fencing	18.90	3.78	22.68
ERYC – Hull Bridge Bus Shelter Street Light Supply/Installation	1731.85	346.37	2078.22
ERYC – Street Light SLA to 31.3.22	10.60	2.12	12.72
Employment costs & reimbursements (stationery & maintenance)	1,055.05	3.65	1,058.70
Income			
Nat West – Bank Interest			0.08

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

032/22 STAFFING MATTERS

Resolved: The Parish Council approved employment costs presented in the Financial Report.

033/22 DATE OF NEXT MEETING(s): The next Ordinary Meeting of the Parish Council will be held on Monday, 21 March 2022 at 7.30pm at Tickton Village Hall.

The Minutes were signed as an accurate record at the meeting held on the 21 March 2022.