

Tickton & Routh Parish Council

DRAFT Minutes of the **Ordinary Meeting** held on **Monday, 11 April 2022** at 7.30pm held in the Small Room, Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Cross; Dickson; Oliver; Pugh & Vickers

In Attendance: The Clerk, Mrs Michelle Middleton; Ward Councillor Gateshill & Ward Councillor Greenwood (Agenda items 1-3/Minute 050-053/22); PCSO LeGrove & PCSO Marschke (Agenda items 1-5/Minute 050-054/22)

Apologies: Councillors: Caley, Lenton, N Walker & T Walker

Absent: Councillor Hadley

Public: No members of the public were in attendance.

050/22 APOLOGIES – Councillors Caley, Lenton, N & T Walker

051/22 DECLARATION OF INTEREST – Cllrs Cross and Oliver declared a non-pecuniary interest in Agenda Item 15.4 (Minute Ref. 064/22 4.) due to their attendance at the Open Meeting for the Queen's Platinum Jubilee celebrations.

052/22 TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT

a) **Butt Lane Trees** (Minute Ref. 119/21)

There was no further update from ERYC.

b) **Tickton Primary School Entrance – Drainage** (Minute Ref. 142/21 2.)

ERYC to undertake a small scheme to rectify the issues.

c) **Red Cottage, Weel Road - Planning Appeal**

The Appeal Hearing will be held on 6 June 2022.

053/22 MINUTES

Resolved: The minutes of the Parish Council meeting held 21 March 2022 were approved as a true and correct record.

054/22 COMMUNITY SAFETY - To note any incidents/crimes reported.

One theft was noted on Main Street.

Burglaries had taken place in neighbouring village locations. Residents were reminded to ensure that property and vehicles remain locked and to consider CCTV or CCTV signage, dummy cameras as a deterrent.

Residents can sign up to the My Community Alert scheme <https://www.humberside.police.uk/my-community-alert> to receive local information as well as follow 'Humberside Police – East Riding of Yorkshire South' on Facebook.

055/22 PLANNING

1. Planning/Tree Applications - to consider and agree response to the following application(s) and applications received after publication of agenda

22/00824/STPLF - Land East South West And West Of Tickton Bridge Plantations, Main Road, Routh - Construction of solar photovoltaic development including solar panels, installation of sub-station, medium voltage power stations, battery energy storage containers, erection of perimeter fence and CCTV poles with associated access and erection of temporary construction compound (**PC comments by 20 April 2022**).

A recorded vote was requested.

Resolved: The PC support the application in principle subject to;

a) the proposed footpath linking the A1035 with Carr Lane does not become a future boundary of the Parish development limits, ensuring that land on the periphery of the solar farm, currently designated as open countryside remains so in the future.

b) approval of the previously agreed landscaping scheme received by the PC on 15.11.21.

c) clarification on screening to improve the visual amenity and to reduce glint and glare for further consideration at the next PC meeting.

Recorded vote: In favour (4) – Cllrs: Dickson; Oliver; Pugh & Vickers. Against (1) – Cllr Cross. Abstained (1) – Cllr Sinkler.

2. Planning Decisions - to note any decisions received from ERYC - No planning decisions were received.

3. Planning Enforcement - To consider any enforcement matters.

a) To consider any new matters - None received.

b) To receive updates on current matters;

- 18/00776/UNUSE - Red Cottage - ERYC served an Enforcement Notice.
- 20/01087/UWORK3 - Land West Of Red Cottage 1 – road plainings - no update.
- 21/00884/UNUSE3 - Land South Of 20 Carr Lane - caravans and Bell top now removed.
- 20/01294/BRCON3 - Land East Of The New Inn 31 Main Street – the planning application 21/02176/PLF has an extension of time until 14/04/2022.
22/00228/BRCON3 - 280 Hull Bridge Road - ERYC was unable to confirm if the driveway leading to the garage complies with approved plans at this stage, as the property is only partially constructed at this point. The applicant is in breach of planning condition 2 which states that no development should take place above DPC until the materials to be used in the construction have been agreed in writing with the LPA.

056/22 CONSULTATIONS – To consider response to consultations received.
None received.

057/22 MOTIONS PROPOSED BY COUNCILLORS

a) Councillor Oliver proposed that the PC considered requesting ERYC to review cyclist dismount/other appropriate signage at Hull Bridge based on information on link:

<https://cycleseahaven.org.uk/cyclists-dismount-signs/>

Resolved: Deferred.

b) Councillor Oliver proposed that the PC support a new parish/community magazine, providing 1 representative as co-editor of community content.

Resolved: The Parish Council agreed to support the new community magazine. Cllr Vickers nominated and Cllr Dickson seconded a proposal for Cllr Oliver to be appointed as the Parish Council representative as co-editor. Tickton Primary School to be invited to contribute.

058/22 FLOOD ALLEVIATION – no updates to report.

059/22 WORKING GROUPS & PC REPRESENTATIVES

1. Community Led Housing – The group has now opened a bank account.

2. Young People’s Provision – Cllr Vickers confirmed that the RWF grant application has been submitted by ERVAS.

3. Defibrillator Group - No updates to report.

4. Village Hall – No updates to report.

5. Parish Development – to receive update from Cllr Vickers and to consider recommendations;

a) Proposed Community Benefit Fund – To consider setting up a Working Group and to approve TOR.

Resolved: The PC agreed to set up a Working Group and approved the Terms of Reference.

b) The Community Woodland/Orchard Grant Funded Project - To approve additional Stage 1 tree works @ a cost of £350 and to consider Stage 2 @ a cost of £890 for Yorkshire Treecraft to clear vegetation in preparation for planting the Orchard on obtaining permissions.

Resolved: The PC approved the additional costs of £350 to complete stage 1 tree works and £890 for Yorkshire Treecraft to undertake Stage 2 vegetation clearance subject to obtaining permissions.

c) Weel Climbing Frame – To consider and approve quotes to remove play equipment for safety reasons and to backfill with top soil/grass seed to level area.

Resolved: To PC agreed to defer a decision and to arrange a site visit with the Clerk and Chairman in order to progress.

d) St Pauls Green - To consider arranging a site meeting with ERYC grounds maintenance to discuss our concerns and proposed immediate improvements.

Resolved: The PC granted approval for the Parish Development Working Group to arrange a site meeting with ERYC to discuss concerns and proposed immediate improvements.

060/22 PARISH MATTERS

1. Refuse Collections (Litter Bins) – To receive update

ERYC confirmed that issues relating to frequency of emptying litter bins is being resolved. In the interim, if bins are full, residents were politely asked to dispose of any waste at home to prevent overspill onto footpaths.

2. Tickton Pre-school & Playpals Community Garden Agreement – To receive signed Agreement. The Agreement was received and signed by the Chairman.

3. Public Spaces Protection Order Review – To note delegated decision and consider any actions.

As part of the review, the PC were informed that sites 2 (Tickton Children’s Play Area, Tickton Village Field) and 3 (GL Cullington Field Play Area) do not currently meet the required criteria for enforcement. To enable ERYC to enforce a dog exclusion offence there must be the correct signage and a clear demarcation of the children’s play area from any wider grassed field. This needs to have a fence that fully surround the play area and built in a way to stop dogs accidentally straying into the play area. The PC was offered two options;

Option A: Remove the play areas from the PSPO and only reinstate after they meet the correct standard. This could be done at the next 3 yearly review after completion.

Option B: Commit to getting the correct fencing in place within the next 12 months and leave the sites on the PSPO ready for enforcing at that point.

In consultation with the PC, the Clerk submitted the following delegated decision in order to meet ERYCs timescale;

‘Site 2: Tickton Children’s Play Area, Tickton Village Field – In principle, Option B on the proviso that a fencing scheme is achievable and sufficient funding can be secured within the given timescale.

Site 3: GL Cullington Field Play Area – Option A for the Play Area and request that the PSPO remains in force for the 2 fenced/gated MUGAs on this site.’

ERYC confirmed that they can be flexible with the time scale but until fencing is installed their Officers cannot enforce and signs cannot be put up.

Resolved: The PC agreed to order 3 ERYC signs for each entry point to the MUGAS (£0). The Parish Development Working Group to prepare recommendations for the proposed fencing scheme.

061/22 CORRESPONDENCE – To consider and approve any actions relating to;

1. ERNLLCA: Newsletter(s) and East Riding District Committee meeting 21 April 2022 – noted.

2. NALC: NALC Newsletter(s), Bulletin(s) & Letter to smaller councils – noted.

3. ERYC: Government response to Committee on Standards in Public Life – noted.

4. ERYC: Fast food litter in the East Riding Public consultation - noted.

5. ERYC: Design Guide Public Consultation – noted.

062/22 CLERKS REPORT

1. The following updates were received on outstanding resolutions;

Min. Ref	Description
144/21 2.1.	Parish Development - Chatty Bench – The hardstanding has been laid and the bench will be installed within 1-2 weeks.
028/22 c	ERYC Jubilee Grant (commemorative coins) – awaiting delivery of order.

2. The following resolutions were reported as completed;

Min. Ref	Description
104/21 3.	Public Spaces Protection Order review (2022)
113/21 1.8.	The Stables, Carr Lane
114/21	Community Woodland
122/21	Community Safety
140/21 3.2.	Red & Green Cottages - Planning Appeal

145/21 3.	Climbing Frame (Weel)
145/21 7.	Tickton Pre-school & Playpals Community Garden Agreement Renewal
150/21	Salary Review 2022-23
162/21 d.	Grant application to the Tree Council
066/21 1.	Proposed Development 2022-23
007/22	ERYC: Rights of Way Improvement Plan Consultation
014/22 2.	Budget
020/22 c.	Litter on Meaux Lane, Routh
027/22 5.	The Tree Council Grant – Hedgerow to boundary of GL Cullington Field
039/22 4.	Planning Inspectorate - Appeal
043/22 5.	Parish Development Working Group: Group Council photograph
045/22 3.	ERYC: Town and Parish Council Network Meetings
045/22 4.	ERYC: East Riding Community Governance Review
045/22 6.	Newbald PC (NPC)

063/22 GRANT APPLICATIONS

1. Routh Wind Farm (RWF) Community Fund – To approve grant submission(s) and match funding to create a ‘woodland walk’ with bulbs and hedgerow on GL Cullington Field and to install a range of flower planters, trees, wild flowers and a bench in various locations throughout the parishes.

Resolved: The PC approved the submission of the ‘Tickton & Routh Jubilee Year’ grant application to the RWF Community Fund (under £10k) and agreed to match fund up to 20%.

064/22 FINANCE

1. Year End Finance, Budget Monitoring Report & Bank Statements - To receive and approve.

Resolved: The Year End Finance, Budget Monitoring Report & Bank Statements were approved. The Clerk to submit Accounts to the Internal Auditor.

2. PKF Littlejohn: 2021/22 AGAR external auditor instructions – noted.

3. 2022-23 Base Budget and Reserves - To receive and approve.

Resolved: The PC approved the 2022-23 Base Budget V1 and Reserves.

4. Tickton Village Hall Jubilee Grant Application – To consider and approve (£145).

Resolved: The PC approved the Tickton Village Hall Jubilee Grant Application for £1185.00.

5. Income & Payments - To note Income received & approve Payments presented

Resolved: The PC noted income received and approved payments presented;

Payments	Net (£)	VAT (£)	Gross (£)
East Riding Group Ltd – Winter Services	236.00	47.20	283.20
East Riding Group Ltd – Grounds Maintenance	421.52	84.30	505.82
ERYC – Salt Bin Maintenance	516.00	103.20	619.20
ERNLLCA – Membership Fee 2022-23	600.00	99.54	699.54
Yorkshire Treecraft – Final Stage 1 Tree Works	2186.00	0	2186.00
Employment costs	1038.93	0	1038.93
Tickton Village Hall	1185.00	0	1185.00
Income			
Nat West – Bank Interest			0.08
AXA Insurance Claim Ref. 2947883	2416.00	0	2416.00

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

065/22 STAFFING MATTERS

a) To approve employment costs presented in the Financial Report

Resolved: The Parish Council approved employment costs presented in the Financial Report.

066/22 DATE OF NEXT MEETING(s): The Annual Meeting of the Parish Council will be held on Monday, 16 May 2022 in the Village Hall preceded by the Annual Parish Meeting at 7:00pm.

Signed _____ (Chairman) Date _____